

eCONN  
(Supplier Portal)  
of the MANN+HUMMEL  
Group

October 2016

**eCONN**  
CONNECTED FOR SUCCESS

**MANN+**  
**HUMMEL**

# Support

- If you have any questions or technical issues during the registration please contact:  
Teknik sorularınız için aranacak numaralar:  
Turkiye için Europe no aranmalıdır



**Europe: +49 7141 98-99 00**

**Singapore: +65 65628060**

**China: +86-755-86243598**

**USA: +1-6469185113**

**E-Mail: [jdsupport@jaggaer.com](mailto:jdsupport@jaggaer.com)**

# Registration Process

## DUNS Number

- Every potential supplier of MANN+HUMMEL should have a DUNS Number. For suppliers from some countries it is a precondition for a business relationship with M+H (DUNS mandatory), while for some a DUNS number is optional. Nevertheless it is recommended to have one (e.g. Production material suppliers are not able to see their vendor rating without a DUNS number).
- Click [here](#) for more information about DUNS number

Her tedarikçinin DUNS no'su olmalıdır. DUNS no almak için yeşil kutuyu tıklayınız. DUNS no 9 rakamdan oluşan her firma için ayrı alınması gereken bir numaradır  
DUNS no yoksa boş bırakın

**Supplier registration MANN+HUMMEL**

**1. General company data**

D&B DUNS No.\*:

Company name\*:

Company name 2:

[More about MANN+HUMMEL](#)  
[www.mann-hummel.com](http://www.mann-hummel.com)  
[Deutsch](#)

**What is the D-U-N-S® Number?**

D-U-N-S® = Data Universal Numbering System of Dun & Bradstreet.

The D-U-N-S® number is a 9-digit numerical code that about 124 million companies worldwide can be identified with. Thereby double entries and confusion can be avoided. It is used as a standard by the United Nations, the VDA, the European Commission or ISO.

The supplier gets its DUNS number [here](#)!

# Registration Process

- As a potential supplier you will receive an email of your MANN+HUMMEL contact with the link to the registration.

İlk onay adımı olarak tarafınıza ID ve bir şifre pool4tool.com adresinden size mail gelecektir.

Thank you for your registration! You have to complete your data now.

Your login: Lastname.Firstname  
Your password: BAorizeb\_4c1\$trAx

You can login by using the following link:

<http://www.srm-mann-hummel.com/portal/mann-hummel/>

The data will be checked and will run through an internal approval workflow.

With questions you can contact us by mail: [support@pool4tool.com](mailto:support@pool4tool.com)  
or by phone:

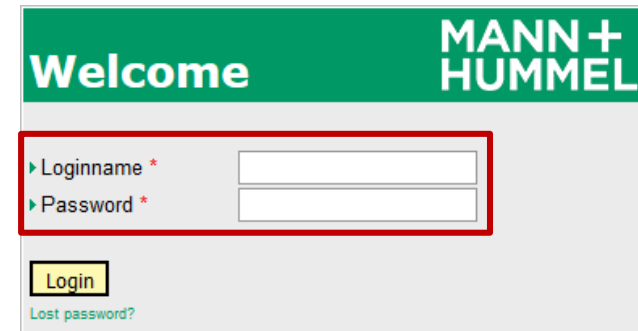
in Europe: +49 (71 41) 98 99 00

in the US: +1 (248) 244 0851 ext 210

Kind regards

MANN+HUMMEL SRM-Portal

MANN+HUMMEL GmbH, Hindenburgstr. 45, 71638 Ludwigsburg, Sitz der Gesellschaft: Ludwigsburg, Registergericht Stuttgart HRB 200155.  
Geschäftsführer: Alfred Weber, Frank Jehle, Manfred Wolf. Vorsitzender des Aufsichtsrats: Thomas Fischer.



Welcome MANN+HUMMEL

▶ Loginname \*

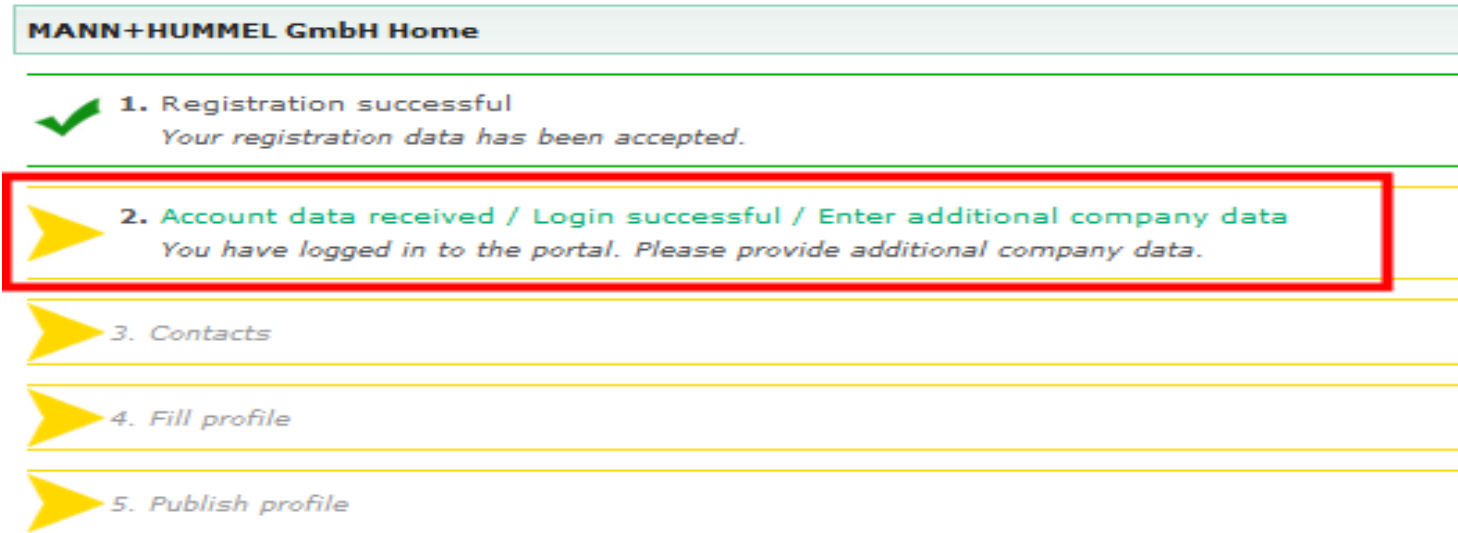
▶ Password \*

Login

[Lost password?](#)

# Registration Process

- After entering your login data you will be guided to this page.  
Şifre ve kullanıcı adınızı girdikten sonra bu sayfaya yönlendirileceksiniz



The screenshot shows a progress bar for the registration process on the MANN+HUMMEL GmbH Home page. The progress bar is divided into five steps, each represented by a yellow arrow pointing right. The first step is completed, indicated by a green checkmark. The second step is the current step, highlighted with a red border, and is also completed, indicated by a green checkmark. The third, fourth, and fifth steps are not yet completed, indicated by yellow arrows.

**MANN+HUMMEL GmbH Home**

- ✓ **1. Registration successful**  
*Your registration data has been accepted.*
- **2. Account data received / Login successful / Enter additional company data**  
*You have logged in to the portal. Please provide additional company data.*
- **3. Contacts**
- **4. Fill profile**
- **5. Publish profile**

# Registration Process

## Check general company data

- Information by MANN+HUMMEL contact needs to be checked and please fill in additional mandatory company basic data.
- To continue with the registration click on “Save”.

Kırmızı yıldız ile işaretli tüm sorulara cevap vermek gerekir. En sondaki «save» tuşuyla hafızaya alınır.

**Company basic data**

Company basic data

Company name 1\* Shoe Company

2

3

Street\* Oxfordstreet 8

Zip code\* EC1Y 8SY

City\* London

Country\* United Kingdom

State LD - Londonderry

Continent Europe

PO Box

Zip PO Box

Telephone\* 44 7142 55 3879

Fax\* 44 7142 55 983879

Homepage www.shoecompany.com

E-mail info@shoecompany.com

D&B DUNS No.\* 123456789

# Registration Process

## Contacts

- To assure an efficient communication between MANN+HUMMEL and the suppliers, detailed and correct contact information of the contact persons is necessary.

The screenshot shows a vertical list of five steps in the registration process, each with a colored arrow icon and a description. The first two steps are completed, indicated by green checkmarks. The third step, '3. Contacts', is highlighted with a red rectangular box and a yellow arrow icon. The fourth and fifth steps are also indicated by yellow arrow icons.

**MANN+HUMMEL GmbH Home**

- ✓ **1. Registration successful**  
*Your registration data has been accepted.*
- ✓ **2. Account data received / Login successful / Enter additional company data**  
*You have logged in to the portal. Please provide additional company data.*
- 3. Contacts**  
*Responsibilities for the different areas*
- **4. Fill profile**
- **5. Publish profile**

# Registration Process

## Contacts

- The administrator of the supplier portal is assigned to all functions.
- Additional users should be created and assigned to particular areas.
- An additional portal user can be created if necessary. Please click therefore on “create portal user”. The user will get logon data for the supplier portal.

Administrator bölümüne yazılan kişi tam yetkili olup tüm detayları takip edecektir. Save ederek sonraki sayfaya geçiniz.

### Edit person

Salutation\*

First name\*

Last Name\*

Telephone\*

Fax

Email\*

Title

Language\*

Department

Create portal user

Loginname\*

### Contact people

Area	Assignments	Multiple selections	Menu
General Manager	<input type="text" value="Smith,"/>	No multiple selections possible	<input type="button" value=""/>
Head of Purchasing	<input type="text" value="Smith,"/>	No multiple selections possible	<input type="button" value=""/>
Head of Sales	<input type="text" value="Smith,"/>	No multiple selections possible	<input type="button" value=""/>
Administrator Portal	<input type="text" value="Smith,"/>	No multiple selections possible	<input type="button" value=""/>
Quality contact	<input type="text" value="Smith,"/>	No multiple selections possible	<input type="button" value=""/>
Development contact	<input type="text" value="Smith,"/>	No multiple selections possible	<input type="button" value=""/>
Logistics contact	<input type="text" value="Smith,"/>	No multiple selections possible	<input type="button" value=""/>
Sales contact	<input type="text" value="Smith,"/>	No multiple selections possible	<input type="button" value=""/>



# Registration Process

## Supplier Profile

- Fill in all required information in your profile
- Depending on the material group/s you will deliver (selected by MANN+HUMMEL) additionally to the general questionnaire a more comprehensive one has to be completed.

**MANN+HUMMEL GmbH Home**

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✓ **1. Registration successful**  
*Your registration data has been accepted.*

---

✓ **2. Account data received / Login successful / Enter additional company data**  
*You have logged in to the portal. Please provide additional company data.*

---

✓ **3. Contacts**  
*Responsibilities for the different areas*

---

➤ **4. Fill profile**  
*Please give the demanded information in the supplier profile.*

---

➤ **5. Publish profile**

# Registration Process

## Short questionnaire

- General information and questions about your company for PM & NPM suppliers.
- As NPM supplier the “publish” button is immediately available. By clicking this button your registration is finished and data are transferred to MANN+HUMMEL. The internal approval workflow will start.
- By clicking “Save” data are stored but not transferred to MANN+HUMMEL.
- As PM supplier click on “Save & Next”. Before you save and go on, you have to fill out the required fields (\*). You will be then forwarded to the next page.

**Change supplier profile - General**  
Save Publish profile Print  
Please fill ALL mandatory fields in ALL categories before clicking 'Publish'!

**General Information**  
Communication in English\* Yes  
VAT registration number:

**Change supplier profile - General**  
Save Save & Next Print  
Please fill ALL mandatory fields in ALL categories before clicking 'Publish'!

**General Information**  
Communication in English\* Yes **Ingilizce biliyor musunuz?**  
VAT registration number:  
Tax ID:  
General manager\* Mr Smith **Genel Md ismi?**  
Established\* 1980 **Kaç yılında kurulduunuz?**  
Total employees:\* 123 50 **Toplam çalışan sayısı**  
**Group**  
Group member:\* No **Bir Holding'e bağlı mısınız?**  
Name of group:  
DUNS of headquarter: 123  
Turnover of Group\* 123,45 2.465.244 kEUR in Year\* 123 2013 **...yılına ait Cironuz**

**Firmanız hakkında genel bilgiler burada doldurulur. Yıldızlı sorulara cevap vermek mecburidir. Save edilerek sonraki sayfaya geçilir.**

# Registration Process

## Detailed questionnaire – only for PM suppliers

- The following pages have to be completed to be able to evaluate your registration. Use the “Save & Next” button when you are finished.

The screenshot displays a registration interface with a sidebar menu on the left and six questionnaire pages in the main content area. The sidebar menu includes: Company profile, General, Business, Products, Technical, Certifications, Quality, Logistics, and Environment. The questionnaire pages are:

- Change supplier profile - Business:** Includes a warning to fill mandatory fields and a red note: "The following questions are all re from invoicing party please enter". It features an "Address" section with input fields for Name, Street, ZIP Code, City, and Country.
- Change supplier profile - Products:** Includes a warning to fill mandatory fields and a "Rubber" section with a "Machine / Technology" subsection. It lists injection types (horizontal, vertical) and tooling sizes (<500 mm, 500 - 1000 mm), along with an extrusion section.
- Change supplier profile - Technical:** Includes a warning to fill mandatory fields and sections for "Product development" (CAD supported, Own product development, Own prototype manufacturing, R&D expenditures) and "Process and tooling develop" (Tooling development and design).
- Change supplier profile - Certificates:** Includes a warning to fill mandatory fields and a red note: "Please upload the certificate if it is". It features a "Quality certificates" section with a table for ISO 9001 and ISO TS 16949, each with a "Certificate available" dropdown and a "Valid from" field.
- Change supplier profile - Quality:** Includes a warning to fill mandatory fields and a "Quality Standards and Me" section with fields for FMEA, Control Plan, and MSA.
- Change supplier profile - Logistics:** Includes a warning to fill mandatory fields and sections for "Logistic Standards and Met" (EDI, Web-EDI) and "Formats" (Edifact, Odette).

Additional elements include a "Successfully saved!" message in the Logistics page and a "Please fill ALL mandatory fields in" warning in the Logistics page.

- If you have quality certificates please attach them (e.g. ISO 9001 and ISO 14001)
- Incomplete registrations may be rejected so please provide as much information as possible.

# Registration Process

## Publish profile

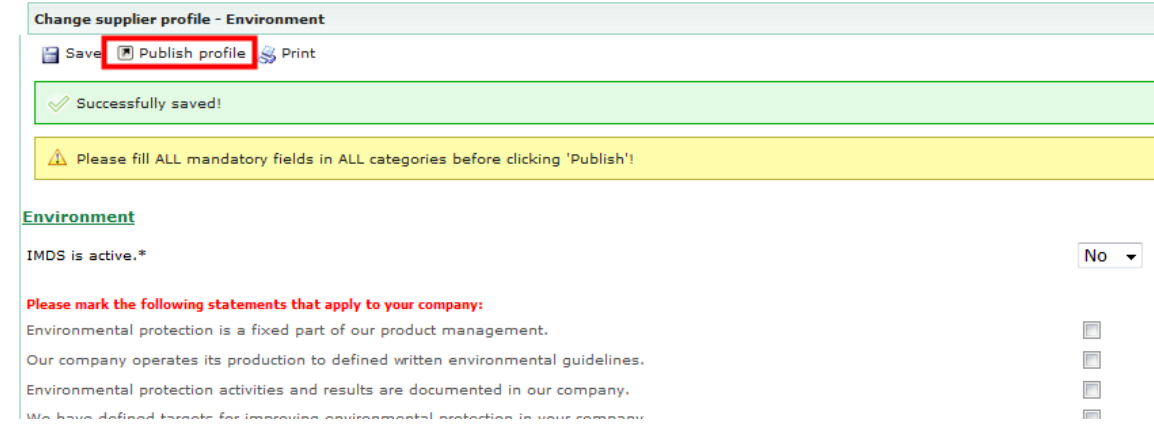
### Attention!

Don't forget to publish your profile at the end of the registration process (tab sheet "Environment") otherwise MANN+HUMMEL won't receive your registration. The button appears as soon as all mandatory fields are filled.

Son sayfa da tercih edilen dil, Genel Md adı, kuruluş yılı, çalışan sayısı ev ciro bilgileri kontrol edilir. Eksik ise doldurulur ve «Save» edilir.

IMDS, direk ürün veren firmalar için YES olmalıdır.

Bu noktada mutlaka «Publish» butonuna basılması gerekmektedir.



Change supplier profile - Environment

Save Publish profile Print

Successfully saved!

Please fill ALL mandatory fields in ALL categories before clicking 'Publish'!

Environment

IMDS is active.\* No

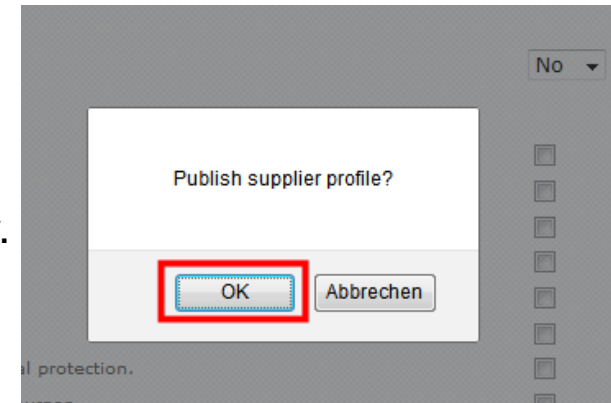
Please mark the following statements that apply to your company:

Environmental protection is a fixed part of our product management.

Our company operates its production to defined written environmental guidelines.

Environmental protection activities and results are documented in our company.

We have defined targets for improving environmental protection in our company.



Publish supplier profile?

OK Abbrechen

# Registration Process

- The registration process is now completed and your contact person at MANN+HUMMEL will be informed.
- The application will run through an internal approval workflow at MANN+HUMMEL.
- The responsible approver might contact one of the contact persons if more information is required.
- Please keep the login data for future changes in your profile.

Kayıt işleminiz tamamlanmış ve M+H ilgili kişiye bilgi ulaştırılmıştır.

Bu işlem sonucunda M+H içinde onay süreci başlamıştır.

İleride değişiklik yapılabilmesi için tarafınıza yollanan şifre ve ID'yi SAKLAYINIZ.

MANN+HUMMEL GmbH Home

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✓ 1. Registration successful  
*Your registration data has been accepted.*

---

✓ 2. Account data received / Login successful / Enter additional company data  
*You have logged in to the portal. Please provide additional company data.*

---

✓ 3. Contacts  
*Responsibilities for the different areas*


---

✓ 4. Fill profile  
*Please give the demanded information in the supplier profile.*

---

✓ 5. Publish profile  
*Please publish the supplier profile after entering all information.*

---

 Registration process completed. The approval workflow was started.  
*Thank you for registering!*

# Support

Don't hesitate to ask our support!

- If you have any questions or technical issues during the registration please contact:  
Teknik sorularınız için aranacak numaralar:  
Turkiye için Europe no aranmalıdır



Europe: +49 7141 98-99 00

Singapore: +65 65628060

China: +86-755-86243598

USA: +1-6469185113

E-Mail: [jdsupport@jaggaer.com](mailto:jdsupport@jaggaer.com)