

## Shipping instruction for EXW, FCA, FOB, or Collect shipments to MANN+HUMMEL USA INC.

Additional costs caused by disregarding this information will not be paid by MANN+HUMMEL USA, INC.

ALL schedule releases from MHUS to suppliers are SHIP DATES, NOT DELIVERY DATES.

ALL domestic shipments must be tendered no later than 24 hours before the scheduled pickup time. Any shipments tendered with less than 24 hours will be shipped at the cost of the M+H vendor unless instructed to tender with less than 24 hours by MANN+HUMMEL USA, INC. Your delivery frequency will be specified by your assigned MANN+HUMMEL Material Planner. Any deliveries that exceed your specified delivery frequency will be at the cost of the M+H vendor unless your assigned MANN+HUMMEL Material Planner authorizes more frequent deliveries at MANN+HUMMEL expense in advance. You will find detailed information how to register your shipments with the nominated carrier on following pages.

ALL International shipments must be tendered no later than 35 days prior to the scheduled delivery date to MANN+HUMMEL Portage or Dunlap. Any shipments tendered with less than 35 days before the delivery date to MANN+HUMMEL will be shipped at the cost of the M+H vendor unless instructed to tender with less than 35 days by MANN+HUMMEL USA, INC. You will find detailed information how to register your shipments with the nominated forwarder on following pages.

Air & Expedited shipments should not be booked without the express written consent of the appropriate Mann+Hummel contact.

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FCA, FOB, or Collect shipping costs must be sent electronically to:  
[Inbox-MHUS@mann-hummel.com](mailto:Inbox-MHUS@mann-hummel.com)

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**(Domestic) NAFTA Region:** For EXW, FCA, FOB, Collect shipments to MANN+HUMMEL USA Inc. the following forwarders are nominated.

- Parcel – Domestic/NAFTA.....FedEx
- Truckload from Mexico..... CH Robinson
- Less than Truckload (LTL) from Mexico..... CH Robinson
- Canadian Truckload / LTL..... CH Robinson
- Truckload Domestic US.....CH Robinson
- Less-Than-Truckload (LTL) domestic US.....CH Robinson

### **Carrier Routing Instructions**

Shipments  $\leq$  45 Kg. or  $\leq$  .03 cubic meters should be routed with FedEx Express. All other shipments should be scheduled with CH Robinson by emailing your shipment details to [MHops@chrobinson.com](mailto:MHops@chrobinson.com)

## Carrier Contacts

### FedEx Express

Phone: 1-800-463-3339

<https://www.fedex.com>

### CH Robinson

Name	Role	E-mail Address
Jorge Gutierrez	Senior Account Coordinator	<a href="mailto:jorge.gutierrez@chrobinson.com">jorge.gutierrez@chrobinson.com</a>
Christina Circone	Operations Coordinator	<a href="mailto:christina.circone@chrobinson.com">christina.circone@chrobinson.com</a>
Hayden May	Customer Account Specialist	<a href="mailto:hayden.may@chrobinson.com">hayden.may@chrobinson.com</a>
Jessica Groezinger	Account Manager	<a href="mailto:jessica.groezinger@chrobinson.com">jessica.groezinger@chrobinson.com</a>
Kaitlyn Campbell	Key Account Manager	<a href="mailto:Kaitlyn.campbell@chrobinson.com">Kaitlyn.campbell@chrobinson.com</a>

### International Shipments:

Please note that charges for international air will be billed back to the shipper unless the contact below is notified before shipment is made.

- Parcel.....DHL Express
- Ocean Shipping – APAC.....CH Robinson
- Ocean Shipping – EMEA.....CH Robinson
- Air Freight (All Regions).....CH Robinson

### Carrier Routing Instructions

Shipments  $\leq$  113 Kg. or  $\leq$  0.5 cubic meters should be routed with DHL Express.

- Dunlap Import Account # 940212905
- Portage Import Account # 942137477
- Kalamazoo Import Account # 941524382

All other shipments should be scheduled with CH Robinson by emailing your shipment details to the appropriate local contact from the list below.

### Carrier Contacts

CH Robinson Contacts: **See file below for full list of global contacts.**



Microsoft Excel  
Worksheet

**DHL Express Contact:**

Customer Service  
Ph: 1 (800) 225-5345

Artur Plyaskin  
Ph: 1 (414) 217-1469  
[Artur.Plyaskin@dhl.com](mailto:Artur.Plyaskin@dhl.com)

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**Customs Brokers**

- APAC .....CH Robinson
- EMEA.....CH Robinson
- Air Imports (All).....CH Robinson
- CAN to US.....CH Robinson
- MX to US.....CH Robinson
- Parcel Shipments.....DHL Express

**Brokerage Contacts**

**CH Robinson**

Customs Office  
[dtw-customsteam@chrobinson.com](mailto:dtw-customsteam@chrobinson.com)

Lana Woodring  
[Lana.woodring@chrobinson.com](mailto:Lana.woodring@chrobinson.com)  
Ph: 248.233.2298

**DHL Express**

Customer Service  
Ph: 1 (800) 225-5345

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**Issues May Be Escalated To:**

**Portage, MI –**

**Oscar Miranda**

Manager of Logistics Planning

Ph: +1 269-329-3900

[oscar.miranda@mann-hummel.com](mailto:oscar.miranda@mann-hummel.com)

**Dunlap, TN –**

**Tatiana Fernandes**

MP&L Manager

PH: +1 423-949-1200

[tatiana.fernandes@mann-hummel.com](mailto:tatiana.fernandes@mann-hummel.com)

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