



Supplier handbook
Logistics
MHG-SC-M-0007
Supp. 1
Plant specific section

Revision 01
08/2024

Revision	Date	Change	Editor
01	06/2024	Actualization of location	Global MP&L

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Foreword

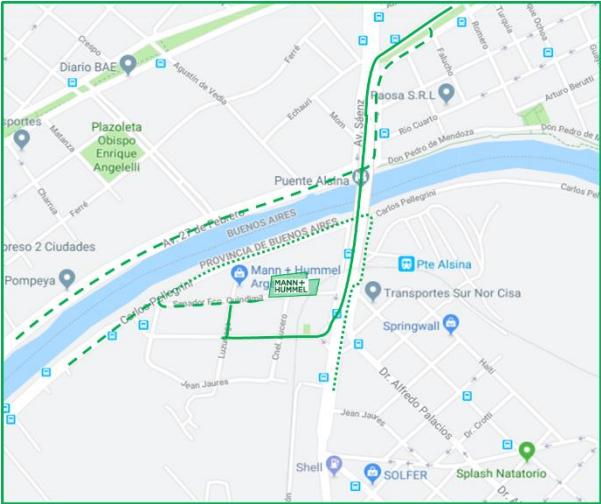
This supplementary handbook describes plant-specific features of individual sites. All general information is published in the Supplier handbook Logistics MHG-SC-M-0007.

1 Plant-specific section Americas

1.1 Buenos Aires sites (Argentina)

Delivery address 1

MANN+HUMMEL Argentina S.A.
 Production Center
 Senador Francisco Quindimil 4425
 1822 Valentin Alsina, Buenos Aires
 Argentina



Opening hours

Incoming goods	
Delivery times	Mon.-Fri. 06:00 am – 02:00 pm

Types of unloading

Unloading of the truck is possible from the side

Dimensions and weight

Standard	
Max. Width	1.200 mm
Max. Length	800 and 1.100 mm
Max. Height	1.000 mm up to 1.500 mm

Measures inclusive plates

Max. weight inclusive pallet: 450 kg

Max. weight of packages and single small boxes (KLTs): 20 kg

Other Characteristics

Authorized:

- Packages strapped with PVC or steel strips
- Edge protector if required
- Packages from overseas which are stretched or shrunk in a foil because of transport protection

Not authorized:

- Not authorized personnel are not allowed to walk along unloading areas
- Material can't be clearly identified

Delivery address 2

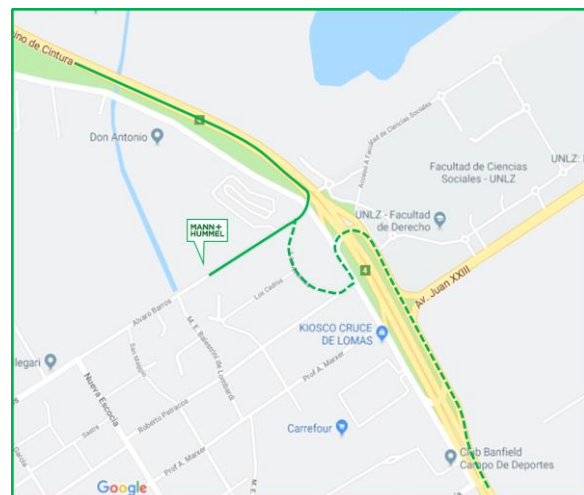
FELSIM S.A.

Plant in Plant OE Assemble & Raw
Material Warehouse

Alvaro Barros 1850

1839 Esteban Echeverria, Buenos
Aires

Argentina



Opening hours

Incoming goods	
Delivery times	Mon.-Fri. 08:00 am – 05:00 pm

Types of unloading

Unloading of the truck is possible from the side and from the back. 20 ft Containers have to be placed on the back of the trailer.

Dimensions and weight

	Standard 1	Standard 2 (Filter Media)
Max. Width	1.200 mm	800 mm
Max. Length	800 or max. 1.100 mm	800 mm or max. 1.100 mm
Max. Height	1.000 mm up to 1.500 mm	1.000 mm up to 2.500 mm

Measures inclusive plates

Max. weight inclusive pallet: 450 kg

Max. weight of packages and single small boxes (KLTs): 20 kg

Other Characteristics

Authorized:

- Packages strapped with PVC or steel strips
- Edge protector if required
- Packages from overseas which are stretched or shrunk in a foil because of transport protection

Not authorized:

- Not authorized personnel are not allowed to walk along unloading areas
- Material can't be clearly identified

Delivery address 3

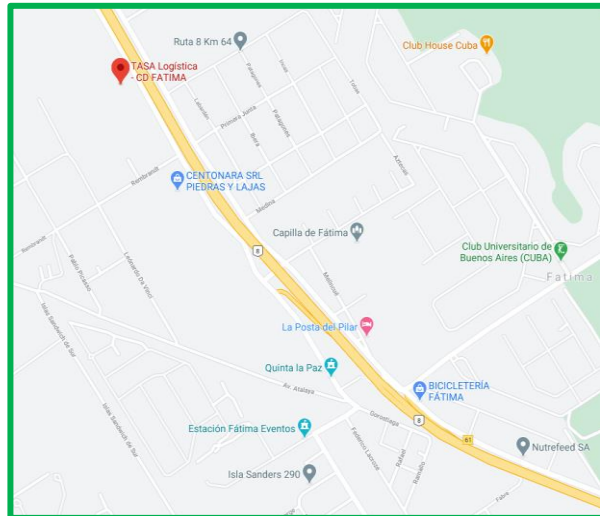
MANN+HUMMEL Argentina S.A.

3PL Logistic Center Tasa Logística

Ruta 8 KM 63, Colectora Oeste

B1633FRB Fatima, Buenos Aires

Argentina



Opening hours

Incoming goods	
Delivery times	Mon.-Fri. 06:00 am – 08:00 pm

Types of unloading

Unloading of the truck is possible from the side.

Dimensions and weight

Standard	
Max. Width	1.200 mm
Max. Length	800 or max. 1.100 mm
Max. Height	1.000 mm up to 1.500 mm

Measures inclusive plates

Max. weight inclusive pallet: 450 kg

Max. weight of packages and single small boxes (KLTs): 20 kg

Other Characteristics

Authorized:

- Packages strapped with PVC or steel strips
- Edge protector if required
- Packages from overseas which are stretched or shrunk in a foil because of transport protection

Not authorized:

- Not authorized personnel are not allowed to walk along unloading areas
- Material can't be clearly identified

1.2 Indaiatuba site (Brazil)

Delivery address

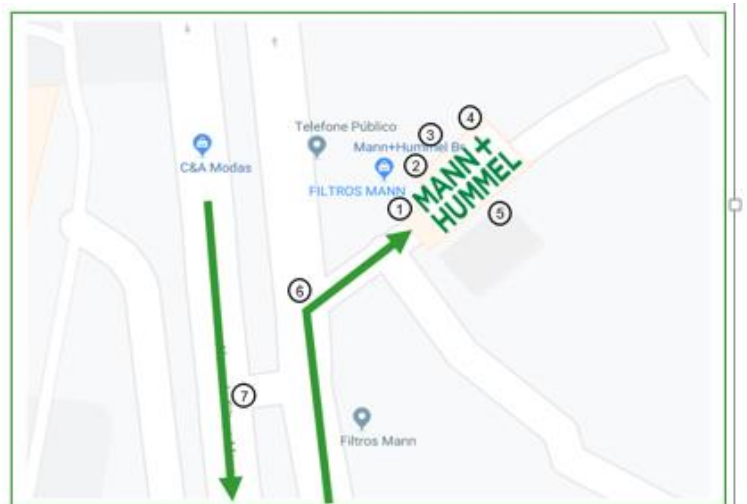
MANN+HUMMEL BRASIL LTDA.

Alameda Filtros Mann 555

Indaiatuba - SP

13344-580

Brazil



Opening hours

Incoming goods	
Delivery times	Mon.-Fri.: 06:00 am – 09:00 pm

Types of unloading

Unloading of the trucks is possible from rear and also from the side.

Dimensions and weight

Standard 1	
Max. Width	1.000 mm
Max. Length	1.200 mm
Max. Height	1.240 mm

Measures inclusive plates

Max. weight inclusive pallet: 1.300 kg

Max. weight of packages and single small boxes (KLTs): 25 kg

Other Characteristics

Not authorized:

- Incoming goods in liquid forms, retrieved from tank trucks
- Incoming goods in bulk
- Incoming goods having the packing damaged or any situation that might put the integrity of the goods at risk

1.3 Betim site (Brasil)

Delivery Address

MANN+HUMMEL Brasil Ltda.

Av. Fausto Ribeiro da Silva, 839

Betim - MG

32654-805

Brazil



Opening hours

Incoming goods	
Delivery times	Mon.-Fri.: 08:00 am - 05:00 pm

Types of unloading

Unloading of the trucks is possible only from the side.

Dimensions and weight

Standard 1	
Max. Width	1.000 mm
Max. Length	1.200 mm
Max. Height	1.240 mm

Measures inclusive plates

Max. weight inclusive pallets: 1.300 kg

Max. weight of packages and single small boxes (KLTs): 25 kg

Other Characteristics

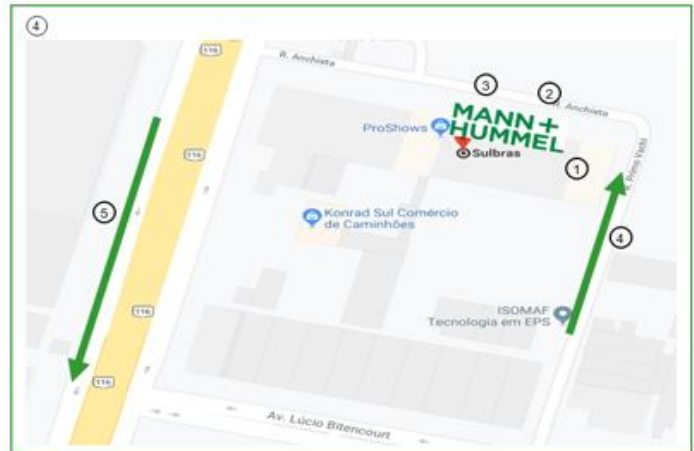
Not authorized:

- Incoming goods in liquid forms, retrieved from tank trucks
- Incoming goods in bulk
- Incoming goods having the packing damaged or any situation that might put the integrity of the goods at risk

1.4 Sapucaia site (Brasil)

Delivery address

MANN+HUMMEL Brasil Ltda.
R. Anchieta, 188
Sapucaia do Sul - RS
93212-730
Brazil



Opening hours

Incoming goods	
Delivery times	Mon.-Fri.: 07:30 am - 05:00 pm

Types of unloading

Unloading of the trucks is possible from rear and from the side

Dimensions and weight

Standard 1	
Max. Width	1.000 mm
Max. Length	1.200 mm
Max. Height	1.240 mm

Measures inclusive plates

Max. weight inclusive pallets: 1.300 kg

Max. weight of packages and single small boxes (KLTs): 25 kg

Other Characteristics

Not authorized:

- Incoming goods in liquid forms, retrieved from tank trucks
- Incoming goods in bulk
- Incoming goods having the packing damaged or any situation that might put the integrity of the goods at risk

1.5 Salto Distribution Center (Brasil)

Delivery address

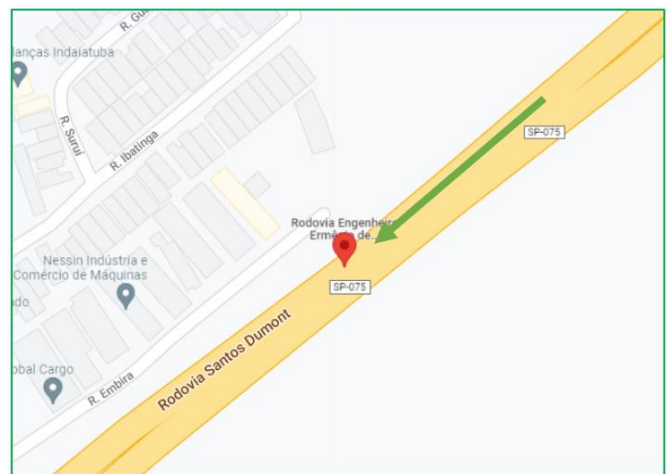
MANN+HUMMEL Brasil Ltda.

Rod. Eng. Ermênio de Oliveira Penteado,
1800

Salto - SP

13329-400

Brazil



Opening hours

Incoming goods	
Delivery times	Mon.-Fri.: 07:00 am - 04:00 pm

Types of unloading

Unloading of the trucks is possible from rear.

Dimensions and weight

Standard	
Max. Width	1.200 mm
Max. Length	1.200 mm

Max. Height	1.240 mm
--------------------	----------

Measures inclusive plates

Max. weight inclusive pallets: 1.300 kg

Max. weight of packages and single small boxes (KLTs): 25 kg

Other Characteristics

Not authorized:

- Incoming goods in liquid forms, retrieved from tank trucks
- Incoming goods in bulk
- Incoming goods having the packing damaged or any situation that might put the integrity of the goods at risk

1.6 Queretaro site (Mexico)

Delivery address

MANN+HUMMEL MEXICO S.A. DE C.V.
Vialidad El Pueblito No. 104
Parque Industrial Querétaro
76220 Santiago de Querétaro, QRO
Mexico



Opening hours

Incoming goods

Delivery times	Mon.-Fri.: 07:00 am - 09:00 pm
-----------------------	--------------------------------

Types of unloading

Unloading of the trucks is possible only from rear.

Dimensions and weight

Standard	
Max. Width	1.100 mm
Max. Length	1.100 mm
Max. Height	1.100 mm, up to 1.600 mm after consultation

Measures inclusive plates

Max. weight inclusive pallets: 450 kg

Max. weight of Primary Package and single small boxes (KLTs): 20 kg

Other Characteristics

Authorized

- Packages strapped with plastic or steel strips
- Packages from overseas which are stretched or shrunk in a foil because of transport protection

Not Authorized:

- Different articles per pallet
- Material without any bulk
- Damaged pallets
- Damaged boxes

All materials need to have proper documentation (invoice is fundamental). Truck loading requires best optimization of the space without any damage on the stack levels.

1.7 Queretaro site Distribution Center (Mexico)

Delivery address

MANN+HUMMEL Filtration Technology
 Distribution Mexico S.A. de C.V.
 Av. De Las Misiones #14-A
 Parque Industrial Bernardo Quintana
 C.P. 76246 El Marques, Qro, México



Opening hours

Incoming goods	
Delivery times	Mo.-Fr.: 08:00 am - 04:30 pm

Types of unloading

Unloading of the trucks is possible from rear and small volume from the side.

Dimensions and weight

Standard	
Max. Width	1.100 mm (43,3 in)
Max. Length	1.220 mm (48 in)
Max. Height	1.220 mm (48 in)

Standard size pallets are stackable

Measures inclusive pallets

Max. weight inclusive pallet: 1,200 lbs

Other Characteristics

Drivers are required to sign in upon arrival at reception with the relevant delivery paperwork. The driver will be advised where to offload.

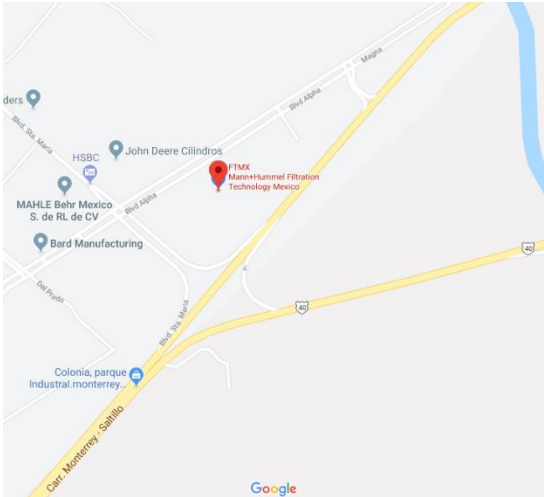
Not authorized

- Floor loaded containers - all freight must be on pallets or crated
- Deliveries without bill of lading, packing list or invoices will not be accepted
- Pallets without delivery note or identifiers clearly displayed on goods will not be accepted
- Damaged pallets
- Damaged boxes

1.8 Ramos Arizpe site (Mexico)

Delivery address

MANN+HUMMEL Filtration Technology Mexico
 S. de R.L. de C.V.
 Blvd. Alpha No.1655
 Parque Industrial Santa Maria
 25900 Ramos Arizpe, Coahuila C.P.
 Mexico



Opening hours

Incoming goods	
Delivery times	Mo.-Sa.: 07:00 am – 07:00 pm

Types of unloading

Unloading of the trucks is possible from rear and also from the side.

Dimensions and weight

	Standard
Max. Width	1.200 mm
Max. Length	1.200 mm
Max. Height	2.500 mm

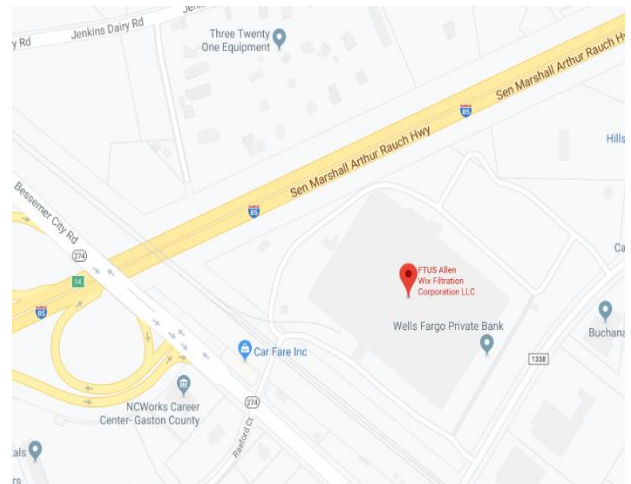
Other Characteristics

Drivers are required to sign in upon arrival at reception with the relevant delivery paperwork. The driver will be advised where to offload.

1.9 Allen site (USA)

Delivery address

MANN+HUMMEL Filtration Technology US LLC
2900 Northwest Blvd
Gastonia NC 28052
USA



Opening hours

Incoming goods	
Delivery times	Mon.- Thurs.: 06:00 am - 04:00 pm (last truck arrival by 3:00 pm)

Types of unloading

Unloading of the trucks is possible only from rear.

Dimensions and weight

	Standard 1	Standard 2 (Filter Media)
Max. Width	1.125 mm	1.200 mm
Max. Length	1.125 mm	2.400 mm
Max. Height	1.200 mm	1.820 mm

Measures inclusive plates

Max. weight of packages and single small boxes (KLTs) 15 kg

Package > 15 kg: ground clearance min. 100mm

Other Characteristics

Authorized

- Packages strapped with PVC or Steel straps on standard skids
- Packages stretched or shrunk wrapped in plastic film on standard skids
- Edge protector if required
- Packages from overseas which are stretched or shrunk wrapped in plastic film or bubble wrap as transport protection
- Packages with scannable barcode master labels

Not authorized

- Packages of non-standard skids
- Packages without scannable barcode master labels
- Deliveries without Bill of lading and packing slips

1.10 Tulip site (USA)

Delivery address

MANN+HUMMEL Filtration Technology US
LLC
800 Tulip Drive
Gastonia NC 28052
USA



Opening hours

Incoming goods	
Delivery times	Mon.- Thurs.: 06:00 am - 04:00 pm (last truck arrival by 3:00 pm)

Types of unloading

Onloading of the trucks is possible only from rear.

Dimensions and weight

	Standard 1	Standard 2 (Filter Media)
Max. Width	1.125 mm	1.200 mm
Max. Length	1.125 mm	2.400 mm
Max. Height	1.200 mm	1.820 mm

Measures inclusive plates

Max. weight inclusive pallet: 400 kg

Max. weight of packages and single small boxes (KLTs): 15 kg

Package > 15 kg: ground clearance min. 100mm

Other Characteristics

Authorized

- Packages strapped with PCV or steel straps on standard skids
- Packages stretched or shrunk wrapped in plastic film on standard skids
- Edge protector if required
- Packages from/for overseas which are stretched or shrunk wrapped in plastic film or bubble wrap as transport protection

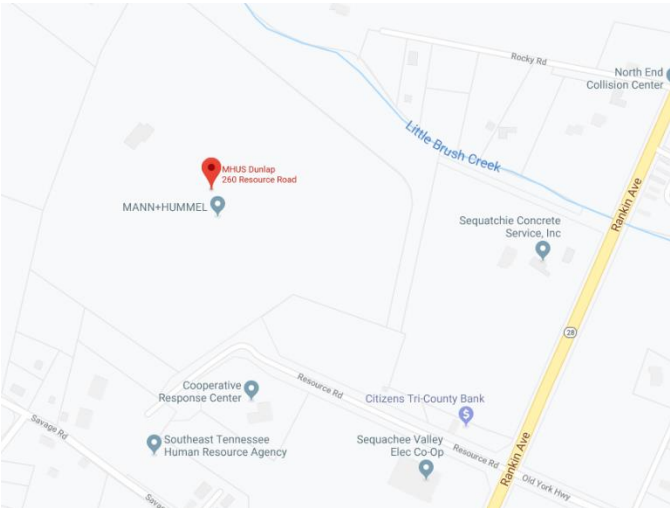
Not authorized

- Packages on non-standard skids
- Packages without scannable barcode master labels
- Deliveries without Bill of lading and packing slips

1.11 Dunlap site (USA)

Delivery address

MANN+HUMMEL USA Inc.
 260 Resource Road
 Dunlap TN 37327
 USA



Opening hours

Incoming goods	
Delivery times	Mon.-Fri. 07:00 am - 02:00 pm

Types of unloading

Unloading of the trucks is possible from rear also from the side.

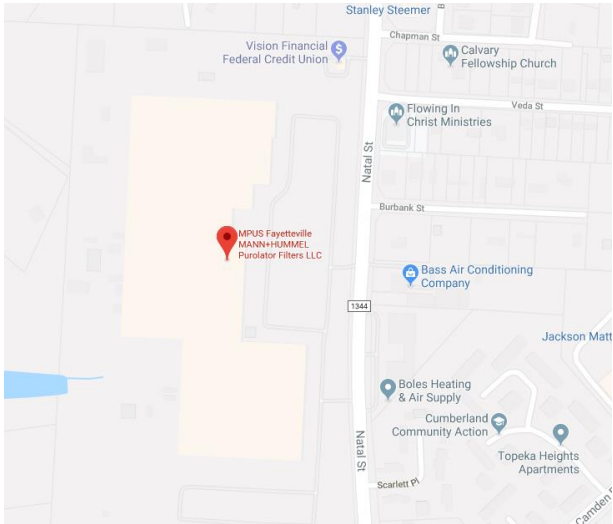
Dimensions and weight

Standard	
Max. Width	1.220 mm (48 in)
Max. Length	1.830 mm (72 in)
Max. Height	1.220 mm (48 in)

1.12 Fayetteville site (USA)

Delivery address

Mann+Hummel, Purolator
 3200 Natal Street,
 Fayetteville, NC 28306
 Use Receiving entrance



Opening hours

Incoming goods	
Delivery times	Mon.-Fri. 07:00 am - 03:30 pm

Types of unloading

Rear load trailers at standard dock height.

Dimensions and weight

Standard	
Max. Width	1.028 mm (40,5 in)
Max. Length	1.220 mm (48 in)
Max. Height	1.220 mm (48 in)

Standard size pallets are stackable

Measures inclusive pallets

Max. Weight inclusive pallet: 1,200 lbs

Dimensions and weight

Max. With	48 in	
Max. Length	40 in	4-way entry pallet

Measures inclusive pallets

Max pallet weight: 1600lbs

Steel and other metal coils packaged and palletized according to specific agreement with Mann+Hummel, Purolator

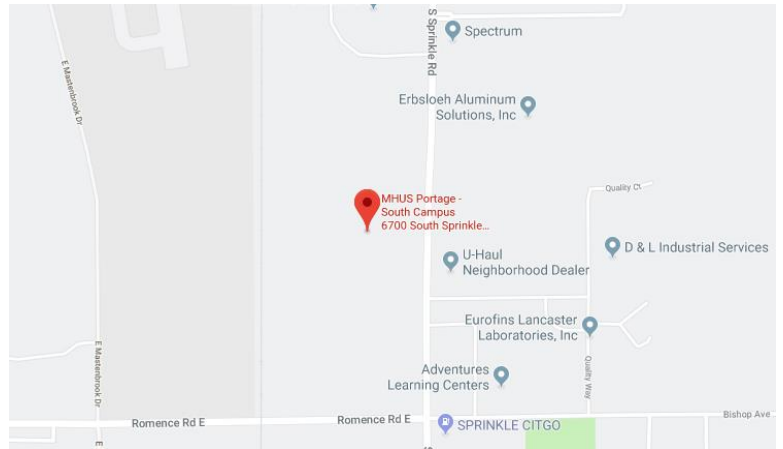
Other Characteristics

- Closed trailer must be suitable/save to accommodate fork trucks loaded to a gross load weight up to 5 tons.
- Steel shipments requiring the use of the 12K LB lift should arrive via flatbed trailer

1.13 Portage site (USA)

Delivery address

MANN+HUMMEL USA INC.
6700 S. Sprinkle Road
Portage MI 49002
USA



Opening hours

Incoming goods	
Delivery times	Mon.-Fri. 07:00 am - 11:00 pm

Types of unloading

Unloading of the trucks is possible from rear via dock and ramp and also from the top. The tarpaulin has to be open from the top in case of tool transportation.

Dimensions and weight

Standard	
Max. Width	1.220 mm (48 in)
Max. Length	1.830 mm (72 in)
Max. Height	1.220 mm (48 in)

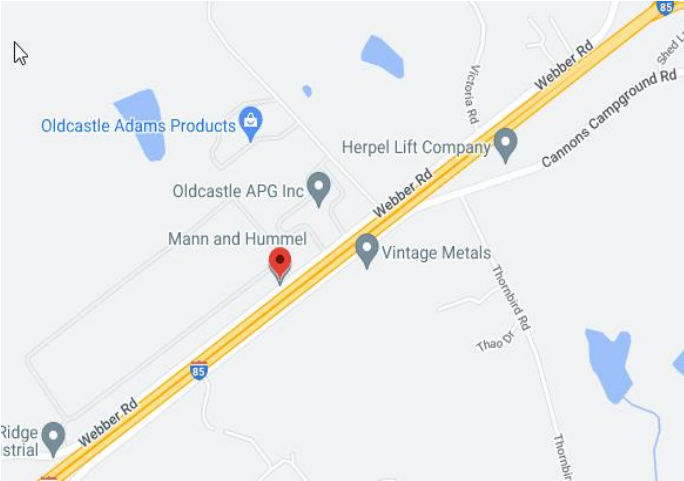
Measures inclusive pallets

Max. weight inclusive pallet: 2,000 lbs

1.14 Cowpens sites (South Carolina USA)

Delivery address

US-COW WH 3PL (DHL) MDC East Coast
 600 Webber Road, 29330 Cowpens
 SOUTH CAROLINA



Opening hours

Incoming goods	
Delivery times	Mon.- Fri. Appointment Only 7 am – 10 pm

Types of unloading

Drop Trailers, Live Loads

Dimensions and weight

Standard	
Max. Width	40
Max. Length	48
Max. Height	40

Measures inclusive pallets:

Max. weight inclusive pallet: 4,600 LBS

Max. weight of packages and single small boxes: 150 LBS per Box

Other Characteristics

Authorized:

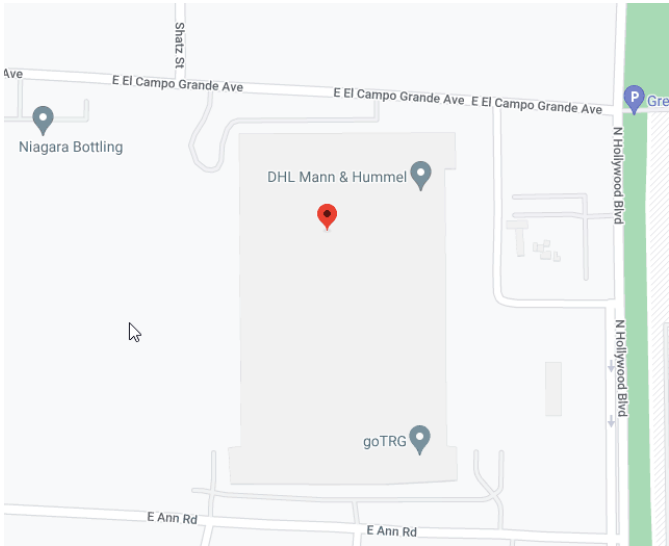
- Packages wrapped with shrink wrap.
- Slip sheets used for mixed pallets.
- Banding if required.
- Edge protector if required.
- Overseas Pallets heat treated.
- Non authorized personnel are not allowed to walk along unloading areas.
- Material must be clearly identified.
- Customer Specific requirements for pallet identification must be followed.

1.15 MDC Gastonia NC Site (USA)

Delivery address

MANN+HUMMEL MDC
 1551 Mount Olive Church Rd
 Gastonia, NC 28052

North Carolina



Opening hours

Incoming goods	
Delivery times	Mon.-Fri. 06:00 am – 2:30 pm

Types of unloading

Drop Trailers, Live loads.

Dimensions and weight

Standard	
Max. Width	40
Max. Length	48
Max. Height	40

Measures inclusive pallet:

Max. weight inclusive pallet: 4,600 LBS

Max. weight of packages and single small boxes: 150 LBS per Box

Other Characteristics

Authorized:

- Packages wrapped with shrink wrap.
- Slip sheets used for mixed pallets.
- Banding if required.
- Edge protector if required.
- Overseas Pallets heat treated.
- Non authorized personnel are not allowed to walk along unloading areas.
- Material must be clearly identified.
- Customer Specific requirements for pallet identification must be followed.

1.16 Las Vegas NC (USA)

Delivery address

MANN+HUMMEL
5605 N Hollywood Blvd,
Las Vegas, NV 89115



Opening hours

Incoming goods	
Delivery times	Mon.-Fri.: 7:00 am – 11:30 pm

Types of unloading

Drop Trailers, Live Load

Dimensions and weight

Standard	
Max. Width	40
Max. Length	48
Max. Height	40

Measures inclusive pallets:

Max. weight inclusive pallet: 4600 LBS.

Max. weight of packages and single small boxes: 150 LBS.

Other Characteristics

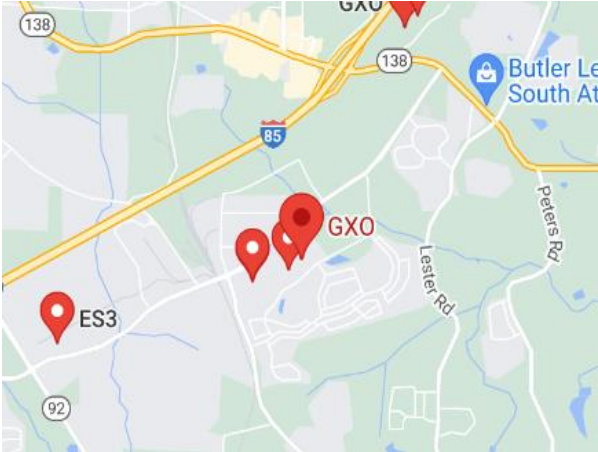
Authorized:

- Packages wrapped with shrink wrap.
- Slip sheets used for mixed pallets.
- Banding if required.
- Edge protector if required.
- Overseas Pallets heat treated.
- Non authorized personnel are not allowed to walk along unloading areas.
- Material must be clearly identified.
- Customer Specific requirements for pallet identification must be followed.

1.17 GXO GA (USA)

Delivery address

MANN+HUMMEL
7310 Oakley Industrial Blvd
Fairburn, GA 30291 USA



Opening hours

Incoming goods	
Delivery times	Mon.-Fri.: 07:00 am - 04:00 pm

Types of unloading

Drop Trailer, Live Loads

Dimensions and weight

Standard 1	
Max. Width	40
Max. Length	48
Max. Height	40

Measures inclusive pallets:

Max. weight inclusive pallet: 4600 LBS.

Max. weight of packages and single small boxes: 150 LBS.

Other Characteristics

Authorized:

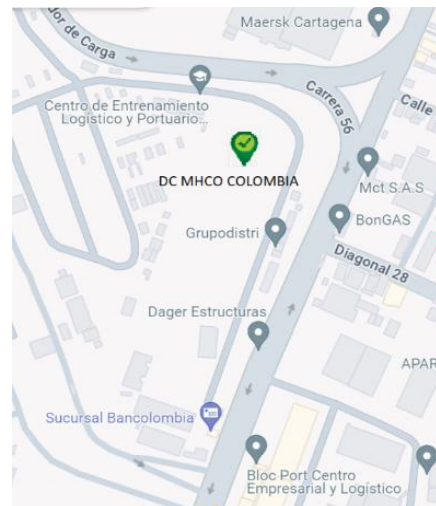
- Packages wrapped with shrink wrap.
- Slip sheets used for mixed pallets.
- Banding if required.
- Edge protector if required.
- Overseas Pallets heat treated.
- Non authorized personnel are not allowed to walk along unloading areas.
- Material must be clearly identified.
- Customer Specific requirements for pallet identification must be followed.

1.18 Cartagena warehouse (Colombia)

Delivery adress

DC MANN+HUMMEL Colombia,
CONTECAR/ Kilometro 1 via Mamonal.
Cartagena

Colombia



Opening hours

Incoming goods (for distpaches)	
Delivery times	Mon.- Friday: 8:00 am – 2:30 pm Satur : 8:00 am – 10:00 am

Types of unloading

Unloading of the truck is possible possible from behind.

Dimensions and weight

Standard 1	
Max. Width	1.000 mm
Max. Length	1.000 mm
Max. Height	1.800 mm

Measures inclusive plates

1.800 mm of high

Other Characteristics

Authorized

Load of vehicules

Unloading of vehicules

Drivers with security clothes and implements.

Loading tools bring by the driver

Not authorized

Loose loading

2 Plant-specific section Asia

2.1 Changchun site (China)

Delivery address 1

Changchun M+H FAWAY Filter Co. Ltd.
No. 2177, Feng Yue Road
130031 Changchun
China



Opening hours

Incoming goods	
Delivery times	Mon.- Fri. 07:45 am – 03:45 pm

Types of unloading

Unloading of the truck is possible from behind and also from the side in emergency cases

Dimensions and weight

Standard 1	
Max. Width	1.200 mm
Max. Length	800 mm or max. 1.000 mm
Max. Height	1.000 mm and max. 1.100 mm

Measures inclusive plates

Max. weight inclusive pallet: 1.000 kg for Plastic and 500 kg for other parts

Max. weight of packages and single small boxes (KLTs): 15 kg

Package > 15kg: ground clearance min. 100 mm

Standard of Supplier Delivery Label

Consignee	Shanghai Mann-Hummel	MJCN Number	
Part Number	XXXX XXXX XX(MJCN has a material NO. With 10 bits)		
The name of Part/Raw material	XXXXXX (The name of commodity, such as bottom housing)	Effective drawing vision	
Package condition	XXX (or XXX Kg/Package number)	Production Number	XXXXXX
Order Number	PXXXX (Order Number)	date of production	200X Year Month Day
date in produced	200X Year Month Day	shelf life	Months/ to Year Month Day Effective
Supplier	XXXXXXXXX (The name of supplier)	Inspection Condition	Qualification
Remark			

Supplier delivery labels must include MCCN part numbers, supplier name, delivery date, production date, package quantity, and valid deadline date for chemical parts if applicable.

Other Characteristics

Authorized:

- Packages strapped with PVC or steel strips
- Edge protector if required
- Packages from overseas which are stretched or shrunk in a foil because of transport protection

Not authorized:

- Different articles per load carrier
- Packages which are stretched or shrunk in a foil
- Packages which are closed with a weld seam

In case of a full load the delivery note has to be handed over to the truck driver. Otherwise the delivery note must be clearly visible displayed on the goods.

Containers have to be stackable up to 4.

2.2 Shanghai site (China)

Delivery address

MANN+HUMMEL (Shanghai) Co., Ltd.
No. 168 Xingqing Road Jiading, Industrial Zone

Shanghai
China



Opening hours

Incoming goods	
Delivery times	Mon.- Fri.: 08:00 am – 04:00 pm

Types of unloading

Unloading of the trucks is possible from behind and also from the side.

Dimensions and weight

Standard 1	
Max. Width	1.200 mm
Max. Length	800 mm or max. 1.000 mm
Max. Height	1.000 mm up to 1.100 mm

Measures inclusive plates

Max. weight inclusive pallet: 750 kg

Max. weight of packages and single small boxes (KLTs): 15 kg

Package >15kg: ground clearance min. 100 mm

Other Characteristics

Authorized:

- Packages strapped with PVC or steel strips
- Edge protector if required
- Packages from overseas which are stretched or shrunk in a foil because of transport protection

Not authorized:

- Different articles per load carrier
- Packages which are stretched or shrunk in a foil
- Packages which are closed with a weld seam

In case of a full load, the delivery note has to be handed over to the truck driver. Otherwise the delivery note must be clearly visibly displayed on the goods.

Containers have to be stackable x 4.

Supplier Delivery Label Standard

Consignee	Shanghai Mann-Hummel	MJCN Number	
Part Number	XXXX XXXX XX(MJCN has a material NO. With 10 bits)		
The name of Part/Raw material	XXXXXXX (The name of commodity, such as bottom housing)	Effective drawing vision	
Package condition	XXX (or XXX Kg/Package number)	Production Number	XXXXXXX
Order Number	PXXXX (Order Number)	date of production	200X Year Month Day
date in produced	200X Year Month Day	shelf life	Months/ to Year Month Day Effective
Supplier	XXXXXXXXX (The name of supplier)	Inspection Condition	Qualification
Remark			

All the suppliers are supposed to add identification which includes MANN+HUMMEL part number, name, supplier name, package standard, production data, delivery date, production batch number etc. Barcodes may be used according to MANN+HUMMEL standard in the package or shelf every time they deliver the goods. The supplier could add internal number and internal serial number in addition for inner company management.

2.3 Longkou site (China)

Delivery address

Longkou MANN+HUMMEL Filtration Co., Ltd.

East on Pangmu Road, Economy Developing District,

Longkou City, Shandong, 275716, China



Opening hours

Incoming goods	
Delivery times	Mon. – Fri.: 08:00 am – 04:00 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

Standard	
Max. Width	1.100 mm
Max. Length	1.100 mm
Max. Height	1.200 mm

Measures inclusive pallets

Max. weight inclusive pallet: 2.000 kg for steel and 500 kg for normal parts

Max. weight of packages and single small boxes (KLTs): 15 kg

Package >15kg: ground clearance min. 100 mm

Other Characteristics

Supplier Delivery Label Standard:

Supplier delivery label MUST include FTCN parts number, supplier name, arrival date, production date, package quantity ,valid deadline date for chemical part etc.

LON-SC-F-0076 (Code acc. to MHG-QU-P-0001)		物料标识卡		MANN+ HUMMEL	
Material Information Card					
供应商					
物料代码					
物料名称					
数量/单位					
生产时间					
备注/到期日					
MANN+ HUMMEL					
供应商/Supplier			有效期/Term of Validity		
物料号/Part NO.		物料名称/Material Name			
数量(件)/Quantity(pc)			到货日期/Arrival Date		
箱数/Box Quantity		库位/Storage location			

Authorized:

- Packages strapped with PVC or steel strips
- Edge protector if required
- Packages from overseas which are stretched or shrunk in a foil because of transport protection

Not authorized:

- Different articles per load carrier
- Packages which are stretched or shrunk in a foil
- Packages which are closed with a weld seam

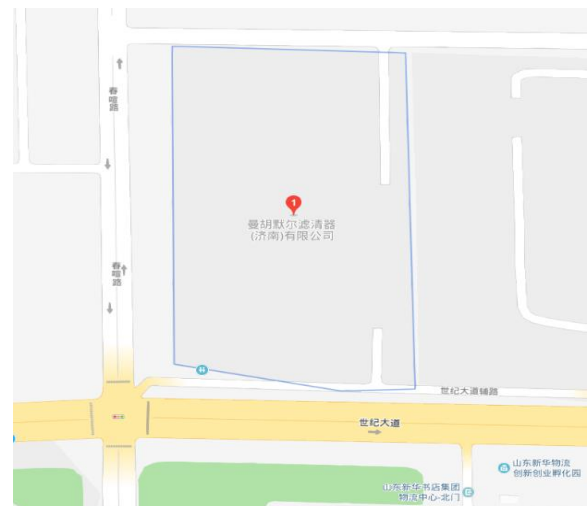
In case of a full load, the delivery note has to be handed over to the truck driver. Otherwise the delivery note must be clearly visibly displayed on the goods.

Containers have to be stackable x 4.

2.4 Jinan site (China)

Delivery Address

MANN+HUMMEL Filter (Jinan) Co., Ltd.
Chunxuan Road across Shiji Road Hi-tech
Development Zone
250104 Jinan
China



Opening hours

Incoming goods	
Delivery times	Mon.- Fri.: 08:00 am - 04:00 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

Standard 1	
Max. Width	1.200 mm
Max. Length	1.000 mm
Max. Height	1.000 mm

Measures inclusive plates

Max. weight inclusive pallets: 700 kg

Max. weight of packages and single small boxes (KLTs): 15 kg

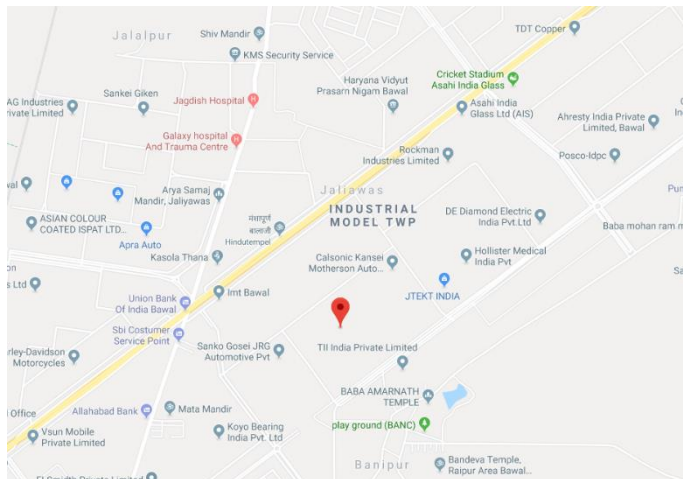
Other Characteristics

The delivery note must display material number, quantity and Purchase Order number.

2.5 Bawal site (India)

Delivery address

MANN AND HUMMEL FILTER
PRIVATE LIMITED
Plot No. 19, Phase-II, Sector-5,
Bawal Industrial Growth Centre, Bawal,
Rewari Haryana 123501
India



Opening hours

Incoming goods	
Delivery times	08:30 am - 10:00 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side

Dimensions and weight

	Standard 1	Standard 2
Max. Width	1.000 mm	800 mm
Max. Length	1.200 mm	1.200 mm
Max. Height	1.000 mm, up to 2.200 mm for media after consultation and approval	1.000 mm

Measures inclusive plates

Max. weight inclusive pallets: 850 kg

Max. weight of Primary Package and single small boxes (KLTs): 15 kg

Package > 15 kg: Minimum Ground clearance needed: 100 mm

Other Characteristics

Authorized:

- Packages strapped with PVC or steel strips
- Edge protector if required
- Packages from overseas which are stretched or shrunk in a foil because of transport protection

Not authorized:

- Different articles per load carrier
- Packages which are stretched or shrunk in a foil
- Packages which are closed with a weld seam

In case of a full load, the delivery note has to be handed over to the truck driver. Otherwise the delivery note must be clearly visibly displayed on the goods.

Containers have to be stackable x 4.

2.6 Tumkur site (India)

Delivery address

MANN AND HUMMEL FILTER Pvt. Ltd.
No. 27, 28 & 29 "A" Block,
Antharasanahalli Industrial Area
II nd Phase, Antharasanahalli,
Tumkur Karnataka 572 106,
India



Opening hours

Incoming goods	
Delivery times	08:30 am - 05:00 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

	Standard 1	Standard 2
Max. Width	1.000 mm	800 mm
Max. Length	1.200 mm	1.200 mm
Max. Height	1.000 mm, up to 2.200 mm for media after consultation and approval	1.000 mm

Measures inclusive plates

Max. weight inclusive pallets: 450 kg

Max. weight of Primary Package and single small boxes (KLTs): 15 kg

Package > 15 kg: Minimum Ground clearance needed: 100 mm

Other Characteristics

Authorized:

- Packages strapped with PVC or steel strips
- Edge protector if required
- Packages from overseas which are stretched or shrunk in a foil because of transport protection

Not authorized:

- Different articles per load carrier
- Packages which are stretched or shrunk in a foil
- Packages which are closed with a weld seam

In case of a full load, the delivery note has to be handed over to the truck driver. Otherwise the delivery note must be clearly visibly displayed on the goods.

Containers have to be stackable x 4.

2.7 Logistics Center Schenker Bangalore (India)

Delivery address

Bangalore Warehouse:

C/o Schenker India Pvt Ltd., Kasaba Hobli, Nelamangala Taluk 47/1, Budhihal Village, Nr. Bharath Pump, Bengaluru-562123, Karnataka.

Gurgaon Warehouse:

C/o Schenker India Pvt Ltd,
Killa No. 51//14/2, 17, 24, Khurumpur Village, Farukh Nagar, Gurgaon Dist, Haryana 122506

Mumbai Warehouse:

C/o Schenker India Private
Antariksh Logidrome, Bldg. Plot No. D-5 Padgha-kalyan Road, Nr. Vashere petrol pump, Mumbai Nasik Highway, At. Po. Amane. Tal. Bhiwandi, Dist. Thane, Maharashtra- 421302

Kolkata Warehouse:

C/O. Schenker India Pvt. Ltd.
Survey No. – 10, 11, 12, 13, 14, 15, 16
12/3283, 12/3284, 12 /3285, Mouza – Belumiki, JL – 11P.O – Belumiki, P.S – Srirampore,
Hooghly, West Bengal, PIN – 712223

Opening hours

Incoming goods	
Delivery times	09:30 am - 06:30 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

	Standard 1	Standard 2
Max. Width	1.000 mm	800 mm
Max. Length	1.200 mm	1.200 mm
Max. Height	1.000 mm, up to 2.200 mm of Industrial pallets	1.000 mm

Other Characteristics

Authorized:

- Secondary packing as per aftermarket requirement
- Secondary box Labels
- Transport waybill Label with QR Code scanning
- Mixed parts in single Boxes
- Dispatch in pallet if customer need
- Export Packing

Not authorized:

- Pallet dispatch without customer approval
- Rejected parts/Damage parts

2.8 Munmak site (Korea)

Delivery address

MANN+HUMMEL KOREA Co., LTD.
 77-1, Donghwagongdan-ro, Munmak-eup,
 Wonju-si, Gangwon-do
 Republic of Korea
 강원도 원주시 문막읍 동화공단로 77-1



Opening hours

Incoming goods	
Delivery times	Mon.- Fri.: 08:30 am - 05:30 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

Standard 1	
Max. Width	1.200 mm
Max. Length	800 mm or max. 1.000 mm
Max. Height	800 mm or up to 2.000 mm after consultation

Measures inclusive plates

Max. weight inclusive pallet: 1.000 kg

Max. weight of packages and single small boxes (KLTs): 15 kg

Package more than 15 kg should be sub-packed in the smaller package such as plastic bag

Other Characteristics

Authorized:

- Packages strapped with PCV or steel strips
- Edge protector if required
- Packages from/for overseas which are stretched or shrunk in a foil because of transport protection

Not authorized:

- Speed limit within max. 15km/h

2.9 Ulsan site (Korea)

Delivery address

MANN+HUMMEL KOREA CO., LTD.
 18, JukJeon-ro, Buk-gu
 Ulsan-Si 683-360

Republic of Korea

울산광역시 북구 죽전로 18



Opening hours

Incoming goods	
Delivery times	Mon.- Fri.: 08:30 am - 05:30 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

Standard 1	
Max. Width	1.200 mm
Max. Length	800 mm or max. 1.000 mm
Max. Height	800 mm or up to 2.000 mm after consultation

Measures inclusive plates

Max. weight inclusive pallet: 400 kg

Max. weight of packages and single small boxes (KLTs): 15 kg

Package more than 15 kg should be sub-packed in the smaller package such as plastic bag

Other Characteristics

Authorized:

- Packages strapped with PCV or steel strips
- Edge protector if required
- Packages from/for overseas which are stretched or shrunk in a foil because of transport protection

Not authorized:

- Speed limit within max. 15km/h

2.10 Rayong site (Thailand)

Delivery address

MANN and HUMMEL THAILAND LTD.
 500/124 Moo3 Hemaraj Eastern Seaboard Industrial Estate
 T. Tasit, A. Pluakdaeng
 Rayong
 Thailand



Opening hours

	Incoming goods	Shipping Goods
Delivery times	Mon.- Fri. 08:00 am - 05:00 pm	08:00 am – 05:00 pm 08:00 pm – 05:00 am

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

	Standard
Max. Width	1.200 mm
Max. Length	800 mm or max. 1.400 mm
Max. Height	800 mm or up to 2.000 mm after consultation

Measures inclusive plates

Max. weight inclusive pallet: 1.000 kg

Max. weight of packages and single small boxes (KLTs): 12 kg

Package more than 12 kg should be sub-packed in the smaller package such as plastic bag

Other Characteristics

Authorized:

- Packages strapped with PCV or steel strips
- Edge protector if required
- Packages from/for overseas which are stretched because of transport protection
- Driver or deliverer has to wear basic PPE equipment (Safety shoes and Vest)
- Safety equipment with truck (Wheel stopper, lashing band and small extinguisher)

2.11 IAM Warehouse (Thailand)

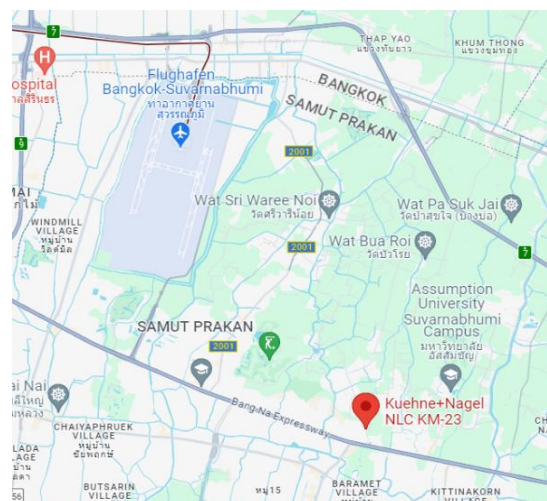
Delivery address

Kuehne + Nagel Bangkok Facility at Bangna Trad Km. 23

Suvarnabhumi Logistics Center

101/10 Bangna Trad KM.23 Road
Tambol Bangsaothong, Bangplee
District Samutprakran Thailand 10570

Tel: 02-0261400



Opening hours

	Incoming goods	Shipping Goods
Delivery times	Mon.- Fri. 08:00 am - 05:00 pm	08:00 am – 05:00 pm 08:00 pm – 05:00 am

Types of unloading

Unloading of the container and trucks is possible from behind and from the side.

Dimensions and weight

	Standard
Max. Width	1.200 mm
Max. Length	800 mm or max. 1.400 mm
Max. Height	800 mm or up to 2.000 mm after consultation

Measures inclusive plates

Max. weight inclusive pallet: 1.000 kg

Max. weight of packages and single small boxes (KLTs): 12 kg

Package more than 12 kg should be sub-packed in the smaller package such as plastic bag

Other Characteristics

Authorized:

- Packages strapped with PCV or steel strips
- Edge protector if required
- Packages from/for overseas which are stretched because of transport protection
- Driver or deliverer has to wear basic PPE equipment (Safety shoes and Vest)
- Safety equipment with truck (Wheel stopper, lashing band and small extinguisher)

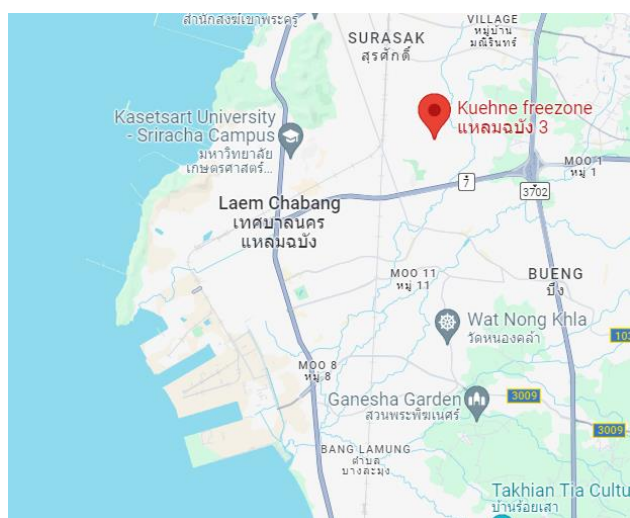
2.12 Freezone Warehouse (Thailand)

Delivery address

Kuehne + Nagel Freezone Warehouse at Laem Chabang

158/28 Moo 5 Nongkham subdistrict,
Sriracha district, Chonburi 20230

Tel: +6633 047 147



Opening hours

	Incoming goods	Shipping Goods
Delivery times	Mon.- Fri. 08:00 am - 05:00 pm	08:00 am – 05:00 pm 08:00 pm – 05:00 am

Types of unloading

Unloading of the container and trucks is possible from behind and from the side.

Dimensions and weight

	Standard
Max. Width	1.200 mm
Max. Length	800 mm or max. 1.400 mm
Max. Height	800 mm or up to 2.000 mm after consultation

Measures inclusive plates

Max. weight inclusive pallet: 1.000 kg

Max. weight of packages and single small boxes (KLTs): 12 kg

Package more than 12 kg should be sub-packed in the smaller package such as plastic bag

Other Characteristics

Authorized:

- Packages strapped with PCV or steel strips
- Edge protector if required
- Packages from/for overseas which are stretched because of transport protection
- Driver or deliverer has to wear basic PPE equipment (Safety shoes and Vest)
- Safety equipment with truck (Wheel stopper, lashing band and small extinguisher)

2.13 Yang Kee site (Singapore)

Delivery address

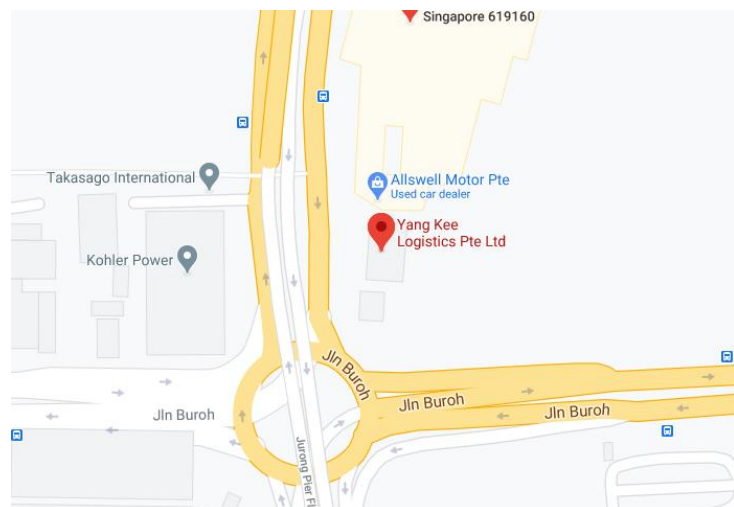
External / 3PL Warehouse

YANG KEE LOGISTICS
(SINGAPORE) PTE LTD

8 Jurong Pier Road

Singapore 619160

Kindly proceed to level 3 for
collection.



Opening hours

Incoming goods	
Delivery times	Mon.- Fri.: 09:00 am - 11:45 am / 13:00 pm – 16.30 pm (lunch hour to avoid 12:00 pm - 1:00pm)

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

Standard 1	
Max. Width	1.200 mm
Max. Length	800 mm or max. 1.400 mm
Max. Height	800 mm, up to 2.500 mm after consultation

Measures inclusive pallets

Max. weight inclusive pallets: 1200 kg

Max. weight of packages and single small boxes (KLTs): 12 kg

For small packages, items are packed into recycled carton

Other Characteristics

Authorized

- Packages strapped with PCV or steel strips
- Edge protector if required
- Packages from/for overseas which are stretched because of transport protection
- Driver or deliverer has to wear basic PPE equipment (Safety shoes and Vest)
- Safety equipment with truck (Wheel stopper, lashing band and small extinguisher)

Not authorized

- Speed limit within max. 15km/h

2.14 Kuehne + Nagel site (Japan)

Delivery address

1033-1, Yamada, Shibayama-cho
Sanbu-gun,
Chiba 289-1606,

Japan



Opening hours

Incoming goods	
Delivery times	09:00 am – 06:00 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

Standard	
Max. Width	800mm or max 1.200 mm
Max. Length	800 mm or max. 1.200 mm
Max. Height	up to 2.000 mm
Max Weight	pallet 400kg / Carton 20kg

Other Characteristics

Container slope

2.15 MRCN site (China)

Delivery address

MANN+HUMMEL (China) Co., Ltd.

1) Fiege DC

No 7 Beihuan road (DLJ Logistics Park D)

Taicang, Jiangsu, China



MANN+HUMMEL (China) Co., Ltd.

2) JD DC

No 369 Peng Qin road Kun shan, Jiangsu, China



MANN+HUMMEL (China) Co., Ltd

3) ChangChun RDC

No. 2177, Feng Yue Road QiKai District Changchun



MANN+HUMMEL (China) Co., Ltd

4) JiaDing WIX DC

No. 168, Xing Qing Road JiaDing
District Shanghai



Opening hours

Incoming goods	
Delivery times(Fiege)	Mon. – Fri. 09:00 am – 05:30 pm
Delivery times(JD)	Mon. – Fri. 09:00 am – 05:30 pm
Delivery times(ChangChun RDC)	Mon. – Fri. 07:30 am – 04:00 pm
Delivery times(WIX DC)	Mon. – Fri. 08:00 am – 04:00 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

Standard 1	
Max. Width	1.000 mm
Max. Length	1.200 mm
Max. Height	1.900 mm

Measures inclusive pallets

Max. weight inclusive pallets: 800 kg

Max. weight of packages and single small boxes (KLTs): 15 kg

Package > 15kg: ground clearance min. 100 mm

Other Characteristics

Authorized

- Packages strapped with PVC or steel strips
- Edge protector if required
- Packages from overseas which are stretched or shrunk in a foil because of transport protection

Not authorized

- Different articles per load carrier
- Packages which are stretched or shrunk in a foil
- Packages which are closed with a weld seam

In case of a full load, the delivery note has to be handed over to the truck driver. Otherwise the delivery note must be clearly visibly displayed on the goods.

2.16 Schenker site (Indonesia)

Delivery address

External / 3PL Warehouse

PT.Schenker Logistics Indonesia

Marunda 1

Blok R1, Jl. Kawasan Marunda Center, Sagara Makmur,

Kec. Tarumajaya, Kabupaten Bekasi,

Jawa Barat 17211



Opening hours

Incoming goods	
Delivery times	Mon.- Fri.: 09:00 am - 11:45 am / 01:00 pm – 04.30 pm (lunch hour to avoid 12:00 pm - 1:00pm)

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

Standard 1	
Max. Width	1.200 mm
Max. Length	800 mm or max. 1.400 mm
Max. Height	800 mm, up to 2.500 mm after consultation

Measures inclusive pallets

Max. weight inclusive pallets: 1200 kg

Max. weight of packages and single small boxes (KLTs): 12 kg

For small packages, items are packed into recycled carton

Other Characteristics

Authorized

- Packages strapped with PCV or steel strips
- Edge protector if required
- Packages from/for overseas which are stretched because of transport protection
- Driver or deliverer has to wear basic PPE equipment (Safety shoes and Vest)
- Safety equipment with truck (Wheel stopper, lashing band and small extinguisher)

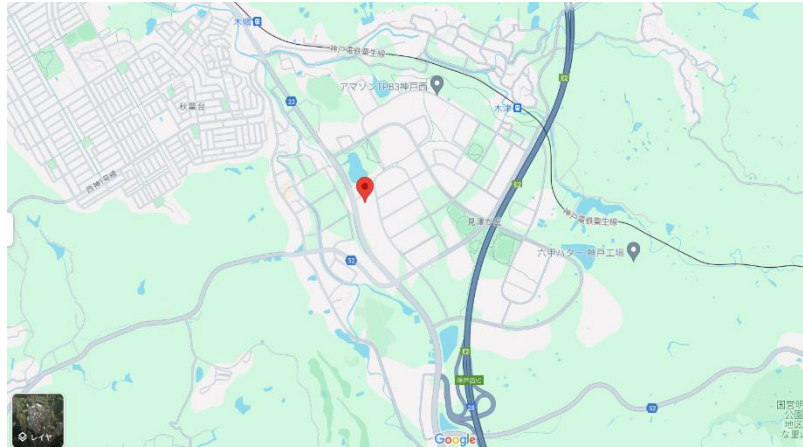
Not authorized

- Speed limit within max. 15km/h

2.17 Otomo Logistics / Kobe (Japan)

Delivery address

3-17-3Mitsugaoka-Nishiku-
KobeCityi-Hyogo



Opening hours

Incoming goods	
Delivery times	09:00 am – 04:00 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

Standard	
Max, Width	1100mm or Up to 2000mm
Max. Length	1100mm or Up to 2000mm
Max. Height	1200mm or up to 1500mm
Max. weight	Pallet : 300~500kg or up to 1500kg Carton box : 20kg

2.18 Otomo Logistics / Sagamihara (Japan)

Delivery address

SOSiLA-Sagamihara A/B,
4187-1,Tana,Chuo-ku,
Sagamihara-City,
Kanagawa 2520244,Japan



Opening hours

Incoming goods	
Delivery times	08:00 am – 05:00 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

Standard	
Max, Width	1100mm or up to 3000mm
Max. Length	1100mm or up to 2000mm
Max. Height	1100mm or up to 2500mm
Max. weight	Pallet : 300~500kg or up to 1500kg Carton box : 25kg

Other Characteristics

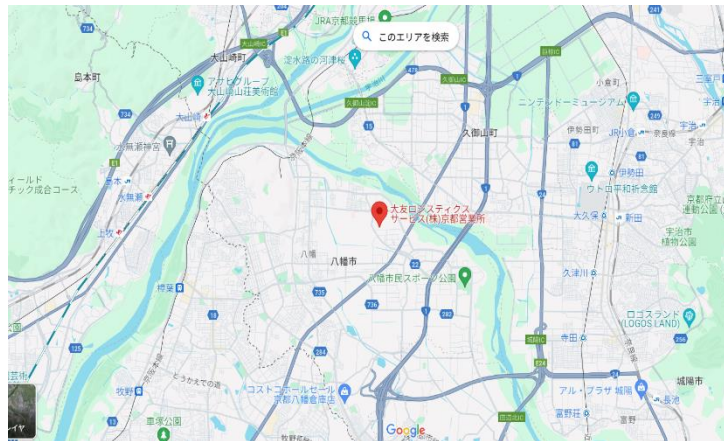
dock levelers

Some height restrictions apply

2.19 Otomo Logistics / Kyoto (Japan)

Delivery address

37-Shimosandoko-shimonara-
Yawata-city-Kyoto



Opening hours

Incoming goods	
Delivery times	09:00 am – 04:00 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

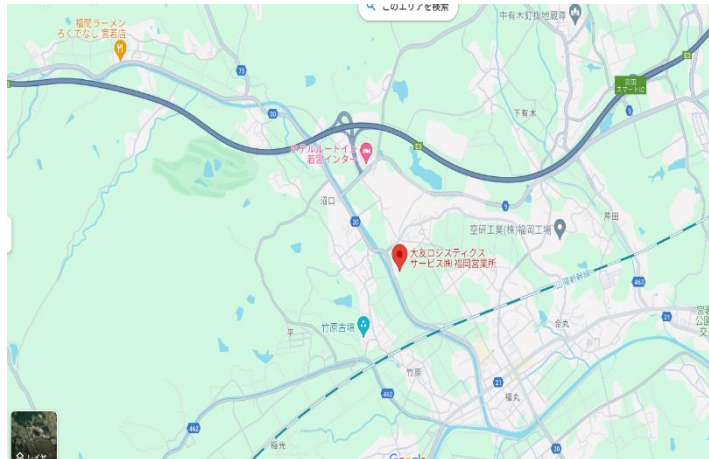
	Standard
Max, Width	1100mm or Up to 2000mm
Max. Length	1100mm or Up to 2000mm
Max. Height	1200mm or up to 1500mm
Max. weight	Pallet: 300~500kg or up to 1500kg

Carton box: 20kg

2.20 Otomo Logistics / Fukuoka (Japan)

Delivery address

70-1-Numakuchi-WakamiyaCity
Fukuoka



Opening hours

Incoming goods	
Delivery times	09:00 am – 4:00 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

	Standard
Max, Width	1100mm or Up to 2000mm
Max. Length	1100mm or Up to 2000mm
Max. Height	1200mm or up to 1500mm
Max. weight	Pallet: 300~500kg or up to 1500kg Carton box: 20kg

2.21 Dejima, Tsukuba Furumaki warehouse (Japan)

Delivery address

777, Furumaki, Joso city,
Ibaraki 3002724, Japan



Opening hours

Incoming goods	
Delivery times	08:00 am – 16:45 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

	Standard
Max. Length	1200mm
Max. Height	1200mm
Max. weight	1500mm
Max, Width	400kg

Other Characteristics

Use dock leveler when unloading from container.

2.22 Dejima, Dejima plant (Japan)

Delivery address

3-23 Dejimanishimachi
Sakai-Ku Sakai-Shi Osaka-Fu
590-0831
Japan



Opening hours

Incoming goods	
Delivery times	08:00 am – 16:45 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

*Container is not acceptable.

Dimensions and weight

	Standard
Max. Length	1200mm
Max. Height	1200mm
Max. weight	1500mm
Max, Width	400kg

※ If the size exceeds the above, need confirmation in advance.

Other Characteristics

Cannot unload from container at Sakai plant.
 In case of container, need to deliver to another place, Ishizu warehouse.

2.23 Dejima Ishizu warehouse *only for container (Japan)

Delivery address

8-1 Ishizukitamachi
 Sakai-Ku Sakai-Shi Osaka-Fu
 590-0823
 Japan



Opening hours

Incoming goods	
Delivery times	08:00 am – 16:45 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

	Standard
Max. Length	1200mm
Max. Height	1200mm
Max. weight	1500mm
Max, Width	400kg

※ If the size exceeds the above, need confirmation in advance.

Other Characteristics

Use dock leveler when unloading from container.

There are restrictions on trailer access to the warehouse.

2.24 Kunshan site (China)

Delivery address

MANN+HUMMEL (China) Life Science & Environmental Co. Ltd.

Building No. 7, No. 555 Dujan Road, KunShan, JiangSu, China



Opening hours

Incoming goods	
Delivery times	Mon. – Fri.: 08:30 am – 4:00 pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

	Standard 1(Water Element)	Standard 2 (Filter Media)
Max. Width	1,200 mm	1,200 mm
Max. Length	2,400 mm	1,200 mm

Max. Height	1,600 mm	1,600 mm
--------------------	----------	----------

Measures inclusive pallets

Max. weight inclusive pallet: 800 kg

Max. weight of packages and single small boxes (KLTs): 15 kg


Package >15kg: ground clearance min. 100 mm

Other Characteristics

Supplier Delivery Label Standard:

Supplier delivery label MUST include LSCN parts number, supplier name, purchase number, arrival date, production date, package quantity, valid deadline date for chemical part etc.

MANN+HUMMEL		供应商交货单 Supplier Delivery Note		供应商交货单号 DN No.	XXXXXXXX	
<input checked="" type="checkbox"/> LSCN-曼胡默尔过滤技术 (中国) 有限公司 MANN+HUMMEL (CHINA) LIFE SCIENCE AND ENVIRONMENTAL CO. LTD						
供应商编号 Supplier Code:		XXXXXXXX		曼胡默尔订单号 MANN+HUMMEL PO No.		XXXXXXXX
供应商名称 Supplier Name:		XXXXXXXX		卸货地点 Unloading Point:		LSCN/ 昆山
序号 No	物料号 Part Number	货物名称 Product Name	规格型号及描述 Model&Description	单位 Unit	送货数量 Delivered Qty	实收数量 Received Qty
1						
2						
3						
4						
5						



PART NUMBER: _____

SUPPLIER: _____

QTY : _____

UNIT: _____

MFG DATE: _____

S/N: _____

www.mann-hummel.com

Authorized:

- Packages strapped with PVC or steel strips
- Edge protector if required
- Packages from overseas which are stretched or shrunk in a foil because of transport protection

Not authorized:

- Floor loaded containers - all freight must be on pallets
- Deliveries without bill of lading, packing list or invoices will not be accepted
- Pallets without delivery note or identifiers clearly displayed on goods will not be accepted

In case of a full load, the delivery note has to be handed over to the truck driver. Otherwise the delivery note must be clearly visibly displayed on the goods.

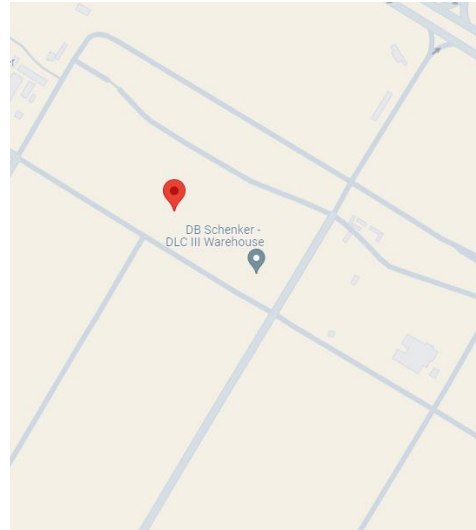
Containers have to be stackable x 2.

2.25 DB Schenker (United Arab Emirates)

Delivery address

DB Schenker
Dubai Logistics City, DWC
Plot WE 20 & 21,

United Arab Emirates



Opening hours

Incoming goods	
Delivery times	Mon.- Fri. 08:30am - 05:30pm

Types of unloading

Unloading is possible from behind with ramp.

Dimensions and weight

	Standard 1	Standard 2	Standard 3	Standard 4	Standard 5
Max. Width	800 mm	1.000 mm	1.000 mm	1.000 mm	1.000 mm
Max. Length	1.200 mm	1.200 mm	1.200 mm	1.200 mm	1.200 mm
Max. Height	1.100 mm	1.800 mm	2.610 mm	2.410 mm	2100 mm

3 Plant-specific section Europe

3.1 Marklkofen site (Germany)

Delivery address 1

MANN+HUMMEL GmbH
 Werk Marklkofen
 Kollbacherstr. 31
 84163 Marklkofen
 Germany



Opening hours

	Incoming goods	Supplier logistics center (LLZ)	Hazardous goods storage facility	Steel storage
Department	MK-LG-IL1	MK-LG-IL2/Fiege	MK-LG-IL3	MK-LG-IL1
Location	Hall 14: Gate 1	Hall 31 and 32: Gate 1 to 12	Hall 21	Hall 20
Delivery times	Mon.-Fri. 06:30am – 03:30pm	Mon.-Fri. 07:00am – 05:00pm	Mon.-Fri. 06:30am – 03:30pm	Mon.-Fri. 06:30am – 03:30pm

If delivery times are agreed upon differently, this provision is overridden.

The following exceptions are possible:

- The contractually agreed-upon time slots
- Agreement relating to the time slots between MANN+HUMMEL and supplier / forwarder

Types of unloading

In Hall 14, 31 and 32 – from behind (ramp)

In Hall 20 and 21 – from behind (without ramp) and also from the side

Dimensions and weight

	Standard 1	Standard 2	Filter media / Bigbag:	Hazardous goods storage facility
Max. Width	1.000 mm	1.000 mm	1.150 mm	1.000 mm
Max. Length	1.200 mm	1.200 mm	1.200 mm	1.200 mm
Max. Height	1.000 mm	2.000 mm	2.000 mm	1.060 mm

Measures inclusive pallets

Minimum width of pallets: 800 mm

Maximum weight of shelves goods: 700 kg per loading unit

A packaging unit has to be two fold stackable

Additional or special agreed packaging instructions have to be respected.

Other Characteristics

The trucks and swap bodies have to be passable with forklift trucks with a permissible gross load weight of 5 t.

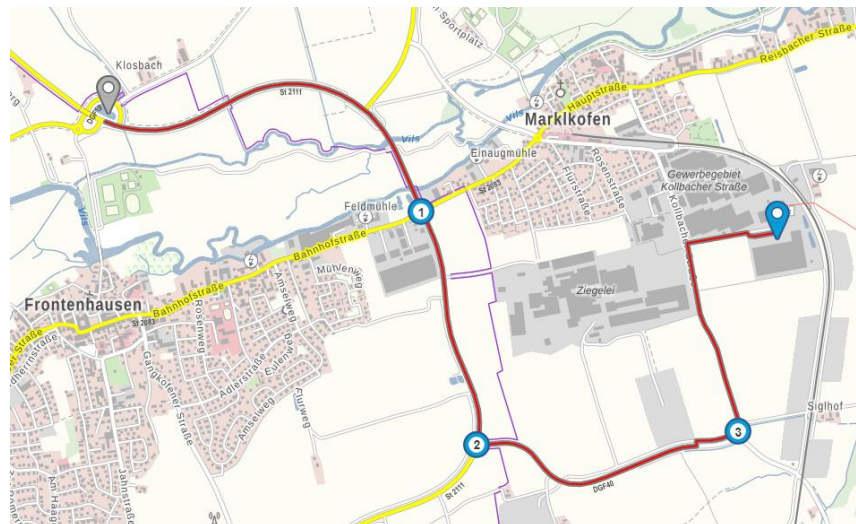
Delivery address 2

Logistic center FIEGE

Kollbacher Straße 35

84163 Marklkofen

Germany



Opening hours

Incoming goods	
Location	Hall 31, 32, 33 and 34
Delivery times	Mon.-Fri. 07:00am – 05:00pm

If delivery times are agreed upon differently, this provision is overridden.

The following exceptions are possible:

- The contractually agreed-upon time slots
- Agreement relating to the time slots between MANN+HUMMEL and supplier / forwarder

Types of unloading

In Hall 31, 32, 33 and 34 from behind (ramp).

Dimensions and weight

	Standard 1	Standard 2	Filter media / Bigbag:	Hazardous goods storage facility
Max. Width	1.000 mm	1.000 mm	1.150 mm	1.000 mm
Max. Length	1.200 mm	1.200 mm	1.200 mm	1.200 mm
Max. Height	1.000 mm	2.000 mm	2.000 mm	1.060 mm

Measures inclusive pallets

Minimum width of pallets: 800 mm

Maximum weight of shelves goods: 700 kg per loading unit

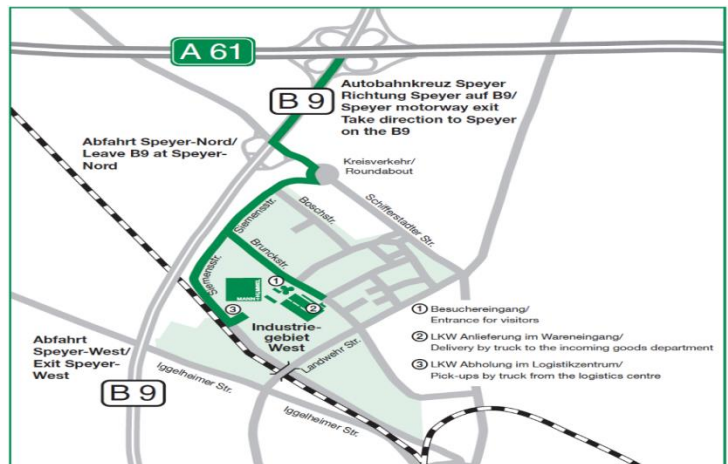
Other Characteristics

The trucks and swap bodies have to be passable with forklift trucks with a permissible gross load weight of 5 t.

3.2 Speyer site (Germany)

Delivery address

MANN+HUMMEL GmbH
 Werk Speyer
 Business Unit Industrial Filters
 Brunckstraße 15
 67346 Speyer
 Germany



Opening hours

Incoming goods	
Delivery times	Mon.- Fri. 07:00am - 05:00pm

Types of unloading

Unloading of the trucks is possible from behind and from the side.

Dimensions and weight

Standard 1	
Max. Width	1.200 mm
Max. Length	800 mm or max. 1.000 mm
Max. Height	1000 mm, up to 2.000 mm after consultation

Measures inclusive pallets

Max. weight inclusive pallet: 450 kg

Max. weight of packages and single small boxes (KLTs): 15 kg

Package >15kg: ground clearance min. 100 mm

Other Characteristics

Authorized

- Packages strapped with PVC or steel strips
- Edge protector if required
- Packages from overseas which are stretched or shrunk in a foil because of transport protection

Not authorized:

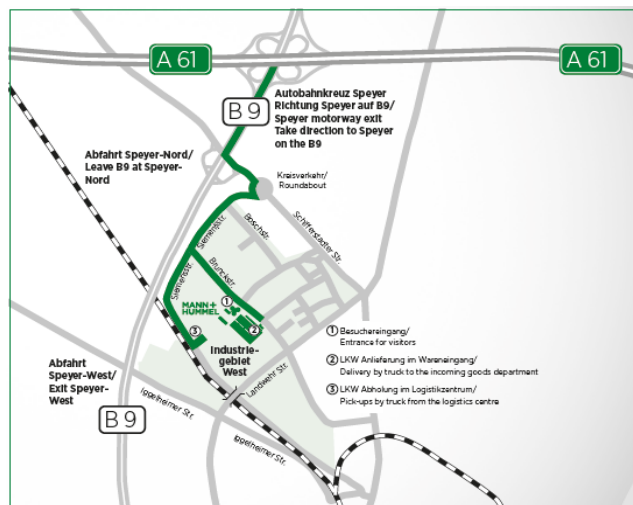
- Different articles per load carrier
- Packages which are stretched or shrunk in a foil
- Packages which are closed with a weld seam

In case of a full load, the delivery note has to be handed over to the truck driver. Otherwise the delivery note must be clearly visibly displayed on the goods. Containers have to be stackable

3.3 Logistic Center Speyer (Germany (Germany))

Delivery address

MANN+HUMMEL GmbH
Draisstraße 56
67346 Speyer
Germany



Opening hours

Incoming goods	
Delivery times	Mon.-Fri.: 07:00am - 04:00pm

Types of unloading

Unloading from behind (ramp) at the incoming goods. Sprinter vans are only permissible in exceptional circumstances.

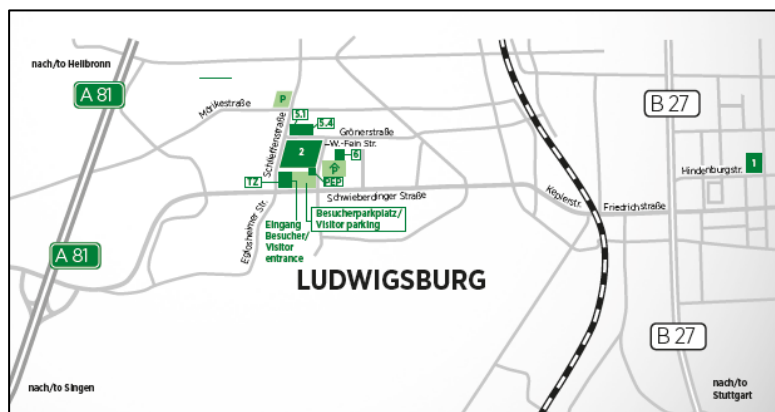
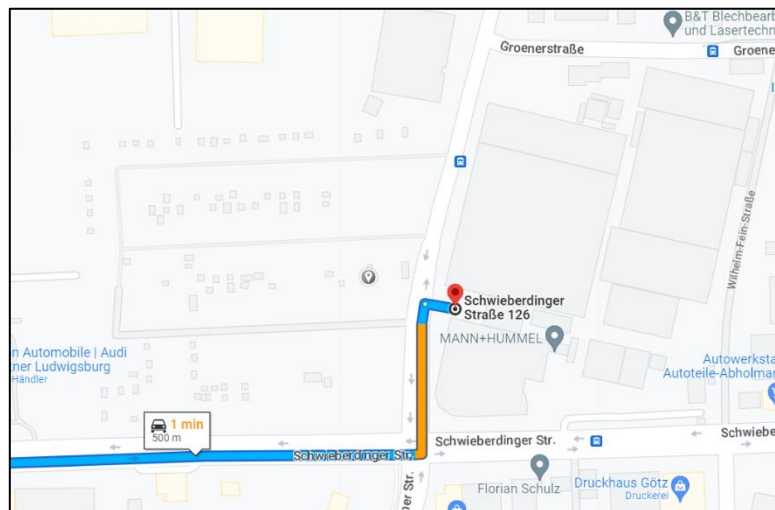
Dimensions and weight

	Standard 1	Standard 2
Max. Width	800 mm	1.000 mm
Max. Length	1.200 mm	1.200 mm
Max. Height	2.000 mm	2.000 mm

3.4 Ludwigsburg site (Germany)

Delivery address

MANN+HUMMEL GmbH
Werk 2
Schlieffenstraße 2
71636 Ludwigsburg
Germany



Opening hours

Incoming goods	
Delivery times	Mon.-Fri.: 07:30am - 03:00pm

Types of unloading

Unloading of the trucks is possible from rear and from the side.

Dimensions and weight

Standard 1	
Max. Width	1.200 mm
Max. Length	800 mm or max. 1.000 mm
Max. Height	1000 mm, up to 2.000 mm after consultation

Other Characteristics

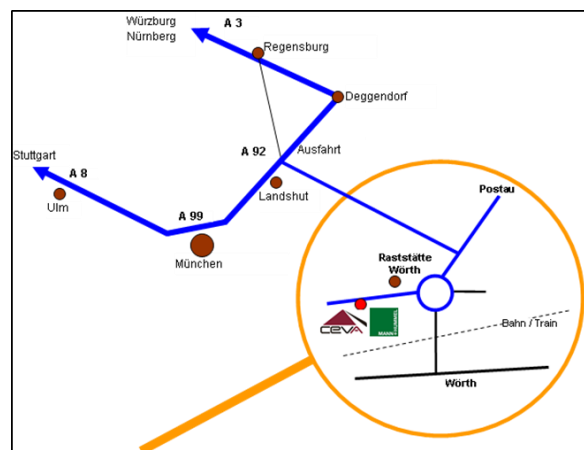
All of the plants in Ludwigsburg are located in an environmental zone.

The maximum weight of the charge carrier is 400 kg.

3.5 Logistic Center Neovia Niederaichbach (Germany)

Delivery address

Neovia Logistics GmbH
Luitpoldpark 11
84100 Niederaichbach
Germany



Opening hours

Incoming goods	
Delivery times	Mon.-Fri.: 06:00am - 06:00pm

(Later delivery is possible if arranged)

Types of unloading

Unloading of the trucks is possible from behind (ramp) at goods-in.

Dimensions and weight

	Standard 1	Standard 2
Max. Width	800 mm	1.000 mm*
Max. Length	1.200 mm	1.200 mm
Max. Height	1.000 mm	1.000 mm

Measures inclusive pallets

*Only with agreement from MANN+HUMMEL. Max. height of the pallet is 1000 mm, a difference is only allowed with the agreement of MANN+HUMMEL. Details are given on the packaging directive targets of MANN-FILTER (MHN 200 004 + MHN 200 004-10).

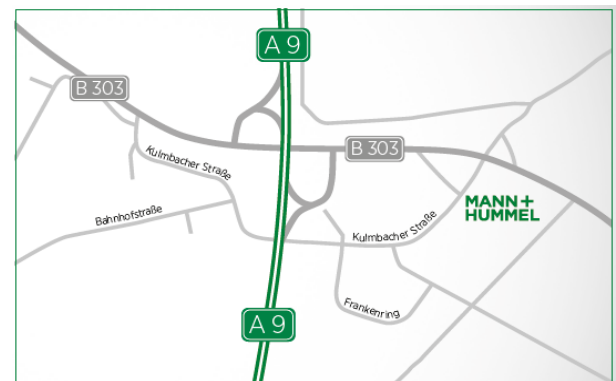
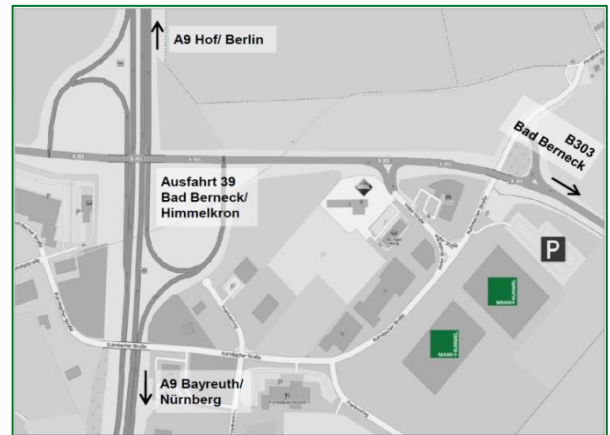
Other Characteristics

Prompt unloading is guaranteed by booking a time frame one or two days before delivery. Booking a time frame is only possible by telephone with the number +49 8702 948013.

3.6 Himmelkron site (Germany)

Delivery address

MANN+HUMMEL
Innenraumfilter GmbH & Co. KG
Kulmbacher Straße 12
95502 Himmelkron
Germany



Opening hours

Incoming goods (LZH)	
Delivery times	Mon.-Fri.: 07:00am - 03:00pm

Types of unloading

Unloading from behind over the ramp is only possible at the incoming goods area. Unloading small trucks and sprinter vans with forklift trucks is only possible in exceptional circumstances.

Dimensions and weight

	Standard 1	Standard 2	Filter media / Bigbag:	Block storage
Max. Width	800 mm	800 mm	1.150 mm	1.200 mm
Max. Length	1.200 mm	800 mm	1.200 mm	1.000 mm
Max. Height	1.100 mm	2.100 mm	2.400 mm	2.400 mm

Measures inclusive pallets

Min. width of pallets: 800 mm

Max. weight of shelf goods: 700 kg per loading unit

Other Characteristics

Attention: The given forwarding instructions are binding.

In case of noncompliance additional costs incurred will be paid by the responsible person.

3.7 Okrisky site (Czech Republic)

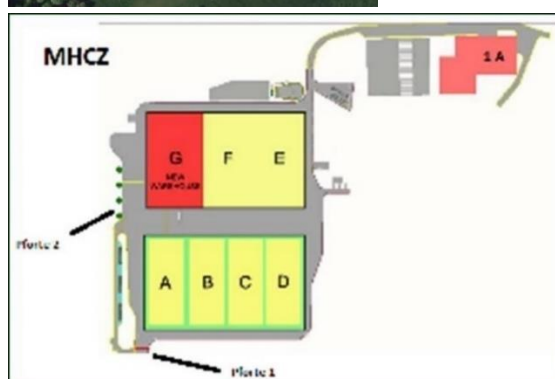
Delivery address

MANN+HUMMEL (CZ) s.r.o

Nová Ves 66

67521 Okrisky

Czech Republic



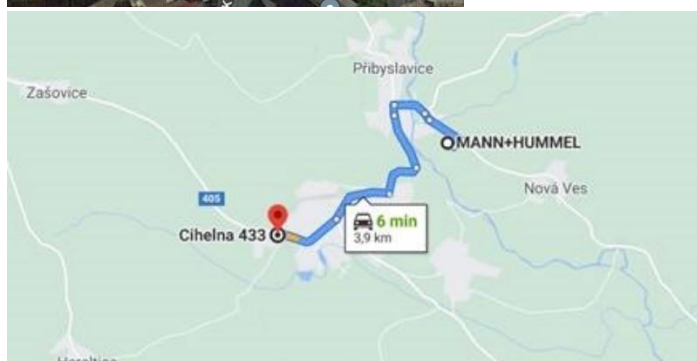
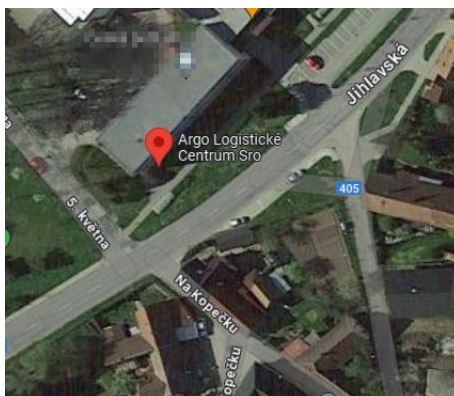
Delivery address LLC

Argo Logistické centrum

Cihelna 433

67521 Okrisky

Czech Republic



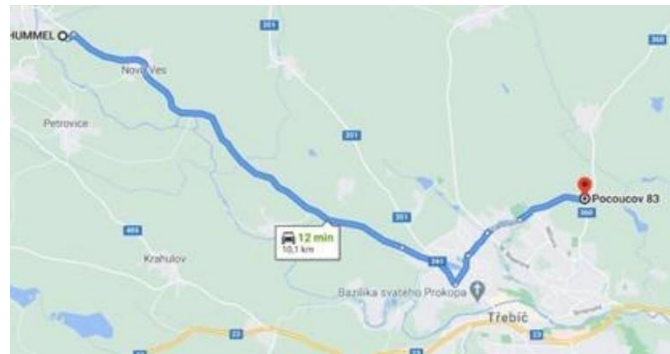
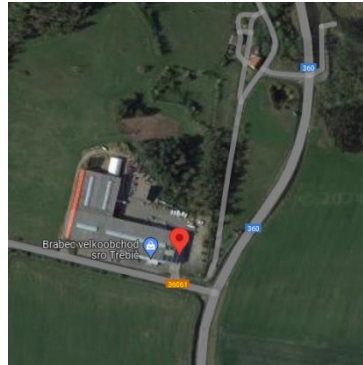
Delivery address IAM WH

Logistické centrum Třebíč

Pocoucov 83

674 01 Třebíč

Czech Republic



Opening hours

	Incoming goods+ shipping and export	Returnable packaging	IAM WH	LLC
Location of Departments	Logistics MHCZ Hall G Gate 2	Logistics MHCZ Hall 1A Gate 2	Logistické centrum Třebíč Pocoucov 83 674 01 Třebíč	Argo Logistics Center Cihelna 433 67521 Okříšky
Delivery times	Mon.-Fri. 06:00 am 09:00 pm	Mon.-Fri. 06:00 am 09:00 pm	Mon.-Fri. 06:00 am 04:30 pm	Mon.-Fri 06:00 am 04:30 pm

If delivery times are agreed upon differently, this provision is overridden.

The following exceptions are possible:

- The contractually agreed-upon time slots
- Agreement relating to the time slots between MANN+HUMMEL and supplier / forwarder
- **Loading/unloading possible just after the booking** to the specific time slot => access via web-application : [Přihlášení - Rezervace časových oken \(timeslotcontrol.com\)](https://timeslotcontrol.com)

Types of unloading

Hall G – from behind (ramp) and also from the side.

Argo Okrisky – from behind (without ramp) and also from the side.

Logistické centrum Třebíč (IAM WH) - from behind (ramp)

Dimensions and weight

	Standard 1	Standard 2
Max. Width	800 mm	1.000 mm
Max. Length	1.200 mm	1.200 mm
Max. Height	1.000 mm	1.000 mm

Measures inclusive pallets

The maximum weight per shelf unit is 1000 kg. Pallets with a height more than 1000 mm needs to be validated in advance with Logistics department before first delivery.

3.8 Uherský Brod site (Czech Republic)

Delivery address

MANN+HUMMEL
Innenraumfilter (CZ) s.r.o.
Nivnická 2616
688 01 Uherský Brod
Czech Republic



Opening hours

Incoming goods	
Delivery times	Mon.-Fri.: 07:00am - 03:00pm

Types of unloading

Unloading is possible from behind (ram) and from the side (without ramp).

Dimensions and weight

Standard 1	
Max. Width	1.000 mm
Max. Length	1.200 mm
Max. Height	2.000 mm

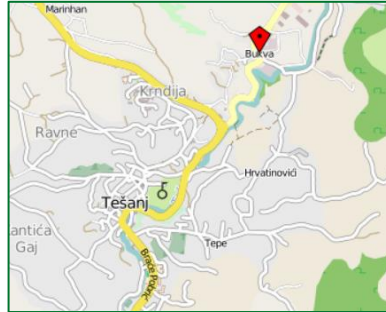
Measures inclusive pallets

The maximum weight incl. the pallets is 550 kg.

3.9 Tesanj site (Bosnia-Herzegovina)

Delivery address

MANN+HUMMEL BA J.S.C.
 Tesanj
 Bukva b.b.
 74260 Tesanj
 Bosnia-Herzegovina



Opening hours

Supplier logistics center (LLZ)	
Department	BA-LG
Location	Purchase parts, filter media and metal sheet
Delivery times	08:00am – 02:00pm

Types of unloading

Front side of LLZ loading ramps, back side of LLZ for filter media and metal sheet- side load/unload

Dimensions and weight

	Standard 1	Filter media / Bigbag
Max. Width	1.000 mm	1.000 mm
Max. Length	1.200 mm	1.200 mm
Max. Height	1.500 mm	1.500 mm

Measures inclusive pallets

Min. width of pallets: 800 mm

Max. weight of shelves goods: 700 kg per loading unit

Customs specific requirements:

Hardcopy of Commercial invoice (signed and stamped) with statement for preferential origin EUR1 for shipments with value more than 6000 EUR

Including other required paperwork mentioned in Logistics Supplier Handbook (labels, delivery note...)

3.10 Zaragoza site (Spain)

Delivery address

MANN+HUMMEL IBERICA S.A.U.
Plataforma Logistica PLAZA

Calle Pertusa, 8 (Site 2) /
Calle Pertusa, 12 (Site 1)
50197 Zaragoza
Spain



Opening hours

	Logistics Site 1	Logistics Site 2
Delivery times	Mon. - Fri.: 06:00am – 22:00 pm	Mon. - Fri.: 06:00am – 01:00pm

Types of unloading

Unloading for material goods is possible from behind and for empties from the side.

Dimensions and weight site 1

	Standard 1	Standard 2
Max. Width	1.000 mm	
Max. Length	1.200 mm	
Max. Height	1.050 mm	

The max. weight is 1.000 kg.

The max. height of the pallets is 2.100 mm.

Dimensions and weight site 2

	Standard 1	Standard 2
Max. Width	1.000 mm	1.000 mm
Max. Length	1.200 mm	1.200 mm
Max. Height	1.050 mm	2.100 mm

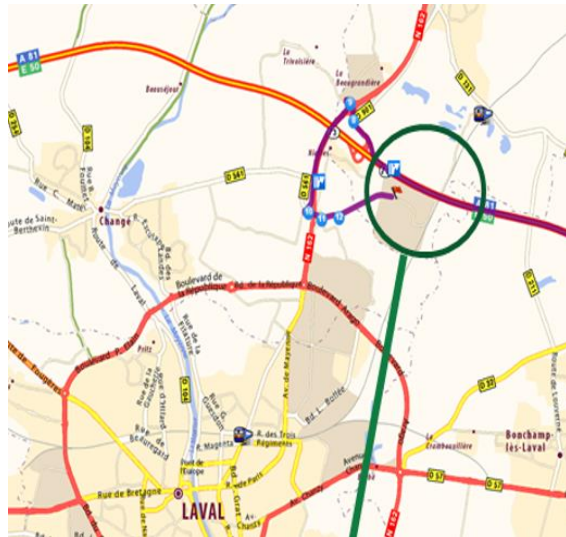
The max. weight is 1.000 kg.

The max. height of the pallets is 2.100 mm.

3.11 MANN+HUMMEL FILTRATION FRANCE

Delivery address

MANN+HUMMEL FRANCE S.A.S.
ZA Autoroutière
Boulevard de la Communication CS
26161
53061 LAVAL CEDEX 9
France



Opening hours

Incoming goods	
Delivery times	Mon.-Thu.: 06:00am - 05:00pm Fri.: 06:00am - 04:00pm

Types of unloading

Ramp – from behind for light trucks

In dock 1-2-3-4: from behind (with adjustable ramp)

Dimensions and weight

	Standard 1	Standard 2
Max. Width	1.000 mm	1.000 mm
Max. Length	1.200 mm	1.200 mm
Max. Height	1.030 mm	2.030 mm

Measures inclusive pallets

Minimum width of pallets: 800 mm

Maximum weight of shelves goods: 500 kg per loading unit

Other Characteristics

Speed limit inside the plant = 15 km/h

At the dock the truck must be blocked before unloading operations. There are blocks at disposal of drivers.

Any people going inside the warehouse must be protected with safety shoes, fluorescent jacket and gloves for any handling operations

Trucks and drivers may not stay inside the plant after unloading. In case of service stop, the driver must inform the logistics manager.

3.12 Wolverhampton site (UK)

Delivery address

MANN+HUMMEL (UK) LTD.
Unit C, Vernon Park
Featherstone
Wolverhampton WV10 7HW

United Kingdom



Opening hours

Incoming goods	
Delivery times	Mon.- Fri.: 07:00am -09:00pm

For out of hours deliveries, a pre-advise is to be made with agreement and the relevant out of hours forms completed then special arrangements can be made.

Types of unloading

There are no special requirements for unloading.

Dimensions and weight

Standard 1	
Max. Width	1.200 mm
Max. Length	1.000 mm
Max. Height	1.000 mm

Measures inclusive pallets

Max. loading unit weight is 600 kg.

Other Characteristics

Drivers are required to sign in upon arrival at reception with the relevant delivery paperwork, the driver will be advised where to offload. Upon leaving the site, the driver is then required to sign out.

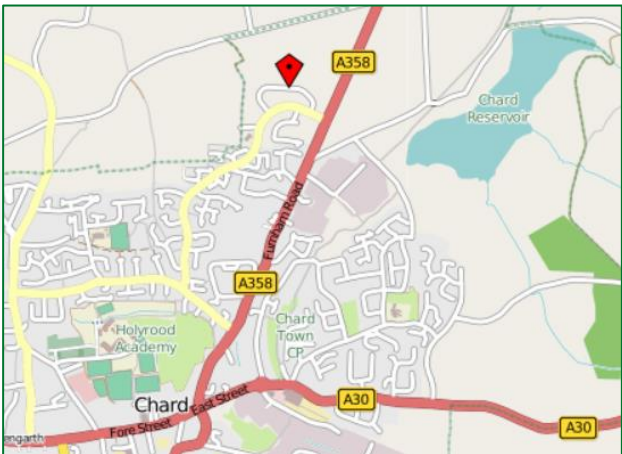
3.13 Chard site (UK)

Delivery address

MANN+HUMMEL (UK) LTD.

Oil Conditioning System
Units 11-15 Leach Road
Chard Business Park
Chard, Somerset
TA20 1FA

United Kingdom



Opening hours

	Incoming goods	Outbound goods
Department	UK Logistics	UK Logistics
Location	Goods receiving	Goods dispatch
Delivery times	Mon.-Fri. 08:00am – 04:00pm	Mon. – Fri. 08:00am – 04:00pm

Dimensions and weight

	Standard 1	Standard 2
Max. Width	1.000 mm	800 mm
Max. Length	1.200 mm	1.200 mm
Max. Height	1.000 mm	1.000 mm

Measures inclusive pallets

Max. capacity for off-loading weight is 2.000 kg.

Max. loading for racking per unit is 700 kg.

Other Characteristics

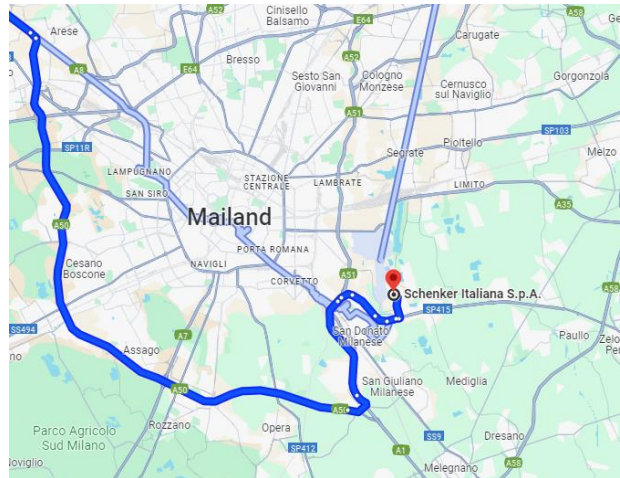
Trailer concept is possible.

3.14 Torino site (Italy)

Delivery address

MANN+HUMMEL ITALIA S.R.L.

c/o DB Schenker Italiana S.p.A.
Via Fratelli Bandiera n. 32 (PB6)
20068 Peschiera Borromeo (MI)
Italy



Opening hours

Incoming goods	
Delivery times	Mon.-Fri.: 08:30am - 12:30pm and 02:00pm - 05:00pm

Types of unloading

Unloading is possible from behind over a ramp.

Dimensions and weight

Standard 1	
Max. Width	1.200 mm
Max. Length	800 mm or max. 1.000 mm
Max. Height	1.000 mm up to 1.700 mm (exception: 2.000 mm)

3.15 Sekerpinar site (Turkey)

Delivery address

MANN+HUMMEL Filtre San. Ltd. Sti.
TAYSAD Org. San. Bölgesi
1. Cadde No. 21
41420 Sekerpinar/Çayırova – Kocaeli

Turkey



Opening hours

Incoming goods	
Delivery times	Mon.-Fri.: 07:30am - 11:30pm Sat.: 07:30am - 11:30pm

If delivery times are agreed upon differently, this provision is overridden.

The following exceptions are possible:

- The contractually agreed-upon time slots
- Agreement relating to the time slots between MANN+HUMMEL and supplier / forwarder

Types of unloading

There is only 1 physical dock which is lifted for loading and unloading.

Dimensions and weight

	Standard 1	Standard 2	Standard 3	Standard 4
Max. Width	800 mm	1.100 mm	1.300mm	1.200 mm
Max. Length	1.200 mm	1.100 mm	900 mm	1.000 mm

Max. Height	1.400 mm	1.200 mm	2.500 mm	2.200 mm
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Measures inclusive pallets

The max. limit of one discharge unit is 2.5 t.

Standard 2 is not preferred for raw material traffic.

Standard 3 and 4 are used only for finished goods traffic.

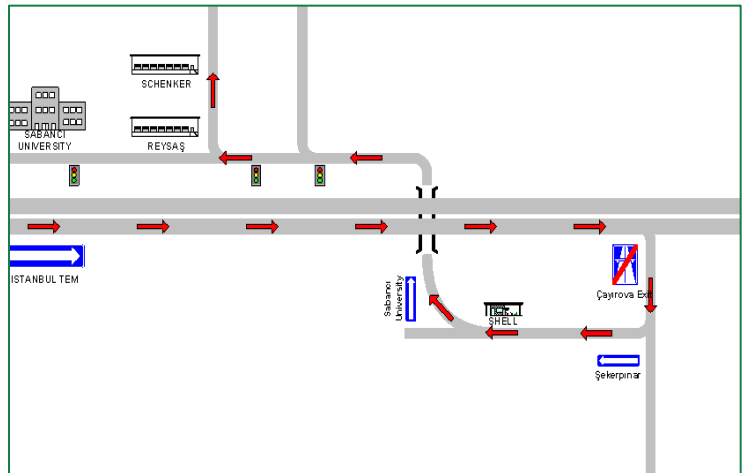
Other Characteristics

The trucks and swap bodies have to be passable with forklift trucks with a permissible gross load weight of 2.5 t.

3.16 Orhaneli site (Turkey)

Delivery address

Schenker Arkas Nakliyat ve Tic. A.Ş.
Orta Mahalle Burgaz Caddesi
No:3 Tem Yanyolu
Orhaneli-Tuzla
Turkey



Opening hours

Incoming goods

Delivery times Mon.-Fri.: 08:30am - 06:00pm

If delivery times are agreed upon differently, this provision is overridden.

The following exceptions are possible:

- The contractually agreed-upon time slots

- Agreement relating to the time slots between MANN+HUMMEL and supplier / forwarder

Types of unloading

There are 4 physical docks which are lifted for loading and unloading.

Dimensions and weight

	Standard 1	Standard 2	Standard 3
Max. Width	800 mm	900 mm	1.000mm
Max. Length	1.200 mm	1.200 mm	1.200 mm
Max. Height	2.200 mm	2.200 mm	2.500 mm

Measures inclusive pallets

The maximum limit of one discharge unit is 1.5 t.

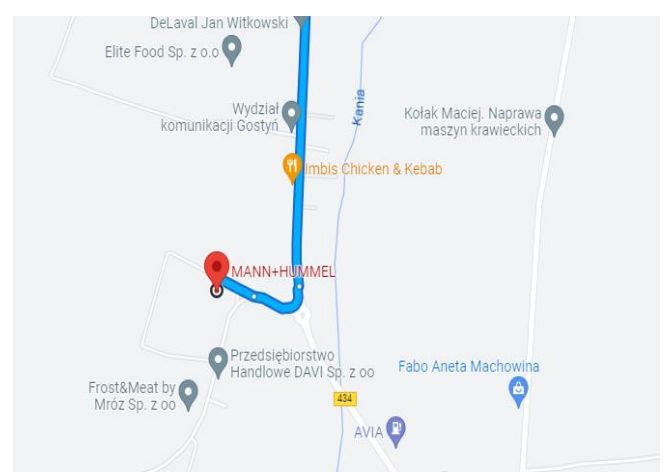
Other Characteristics

The trucks and swap bodies have to be passable with forklift trucks with a permissible gross load weight of 1.5 t.

3.17 Gostyń site (Poland)

Delivery address 1 (for filter/finished goods)

MANN + HUMMEL FT POLAND
 Spółka z ograniczoną odpowiedzialnością Sp. k.
 Wrocławska 145
 63-800 Gostyń
 Poland



Opening hours

Incoming goods	
Delivery times	Sunday 10:00pm – Friday 10:00pm

Types of unloading

Unloading only from the back of the truck, from the unloading ramp. Pallets should be loaded on the truck wider side facing the back of the truck.

Dimensions and weight

Standard	
Max. Width	1.120 mm
Max. Length	1.120 mm

Measures inclusive plates

Max pallets weight that can be unloaded 3500 kg

Max weight of carton that can be unloaded 50 kg

Other Characteristics

Not Authorized:

- Fallen or damaged pallets / load or other situations which lead to a danger for warehouse staff health and safety
- Missing unloading number (slot booking) or documents
- If it's impossible to identify the load
- Damaged trailer
- Drunk driver

Delivery address 2 (Materials)

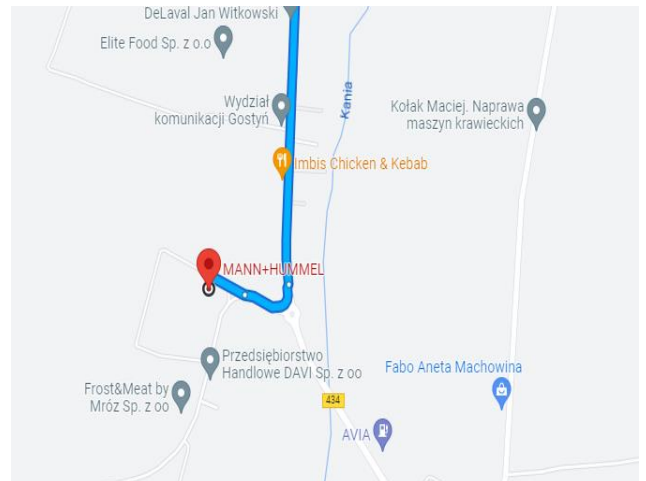
MANN + HUMMEL FT POLAND

Spółka z ograniczoną odpowiedzialnością Sp. k.

Wrocławska 145

63-800 Gostyń

Poland



Types of unloading

Unloading mainly from the ramp, rarely from the back and side of the truck (*Delivery address 2.1*)

Delivery address 2.2

MANN + HUMMEL FT POLAND

Wrocławska 154

63-800 Gostyń

Poland

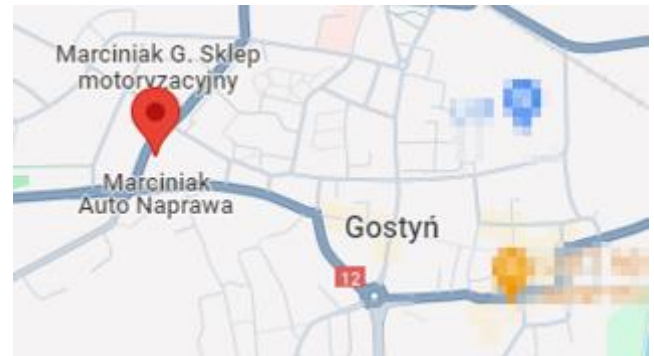


Types of unloading

Unloading from the back and side of the truck – no unloading ramp (*Delivery address 2.2 ; 2.3; 2.4*)

Delivery address 2.3

MANN + HUMMEL FT POLAND
Marciniak Starogostyńska
63-800 Gostyń
Poland



Types of unloading

Unloading from the back and side of the truck – no unloading ramp (*Delivery address 2.2 ; 2.3; 2.4*)

Delivery address 2.4

MANN + HUMMEL FT POLAND
Simet Dworcowa
63-820 Piaski
Poland



Types of unloading

Unloading from the back and side of the truck – no unloading ramp (*Delivery address 2.2 ; 2.3; 2.4*)

Opening hours

Incoming goods	
Delivery times	24h / 7 days a week

Dimensions and weight

Standard	
Max. Width	1.200 mm
Max. Length	1.200 mm
Max. Height	2.600 mm

Incoming goods in liquid forms, retrieved from tank trucks.

Measures inclusive plates

Max pallets weight that can be unloaded 3500 kg

Max weight of carton that can be unloaded 50 kg

Other Characteristics

Not Authorized:

- Fallen or damaged pallets / load or other situations which lead to a danger for warehouse staff health and safety
- Missing unloading number (slot booking) or documents
- If it's impossible to identify the load
- Damaged trailer
- Drunk driver

Delivery address 3 (Paper boxes)

Delivery address 3.1

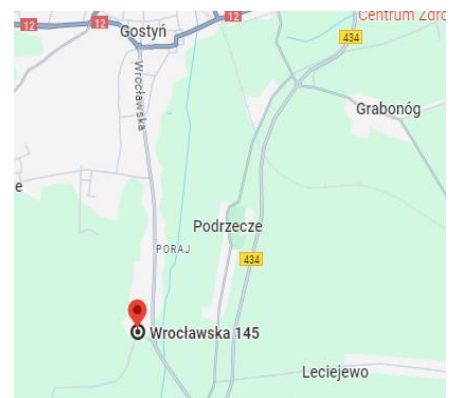
MANN + HUMMEL FT POLAND

Spółka z ograniczoną odpowiedzialnością Sp. k.

Wrocławska 145

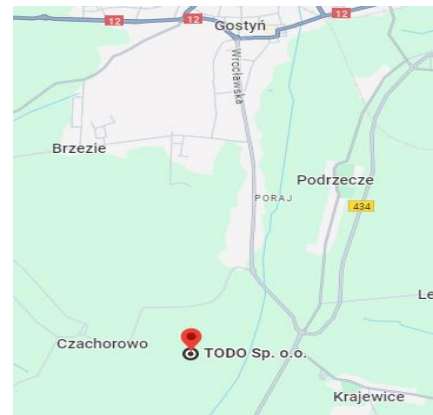
63-800 Gostyń

Poland



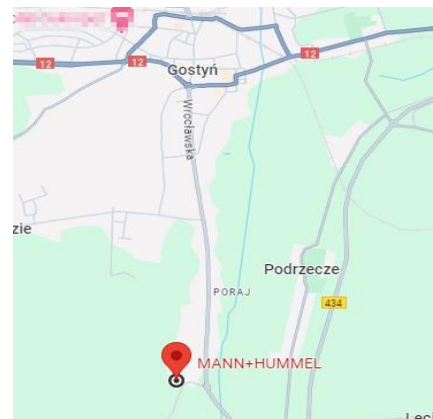
Delivery address 3.2

MANN + HUMMEL FT POLAND
TODO Czachorowo 59
63-800 Gostyń
Poland



Delivery address 3.3

MANN + HUMMEL FT POLAND
Gryczka Wrocławska 177a
63-800 Gostyń
Poland



Types of unloading

Unloading from the ramp.

Measures inclusive plates

Max pallets weight that can be unloaded 3500 kg

Max weight of carton that can be unloaded 50 kg

Other Characteristics

Not Authorized:

- Fallen or damaged pallets / load or other situations which lead to a danger for warehouse staff health and safety
- Missing unloading number (slot booking) or documents
- If it's impossible to identify the load
- Damaged trailer
- Drunk driver

Dimensions and weight

Standard 1	
Max. Width	1.000 mm
Max. Length	1.200 mm
Max. Height	2.000 mm

Maximum weight of shelves goods: 500 kg per loading unit (pallet).

Dimensions and weight

	Standard 1	Standard 2	Standard 3
Max. Width	1.200 mm	1.185 mm	1.140 mm
Max. Length	1.000 mm	1.130 mm	1.100 mm
Max. Height	1.150 mm	1.100 mm	970 mm

Max. weight of shelves goods: 1.000 kg per loading unit (pallet).

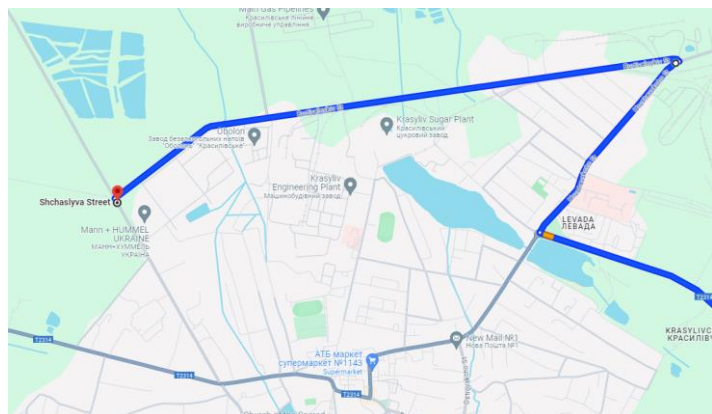
3.18 Ukraine site (Ukraine)

Delivery address

MANN+HUMMEL Filtration
Technology Ukraine Ltd

Adresse:

Shchaslyva St, 1a, Krasyliv,
Khmelnyskiy Oblast,
Ukraine, 31000



Opening hours

Incoming goods	
Delivery times	Mon.-Fri. 06:00 am – 22:00 pm

Types of unloading

Unloading for material goods is possible from behind and from the side.

Dimensions and weight site

Standard 1	
Max. Width	1.200 mm
Max. Length	1.200 mm
Max. Height	2.400 mm

The max. weight is 2.500 kg.

The max. height of the pallets is 2.400 mm.

4 Plant-specific section Africa

4.1 Kuehne & Nagel (Kempton Park)

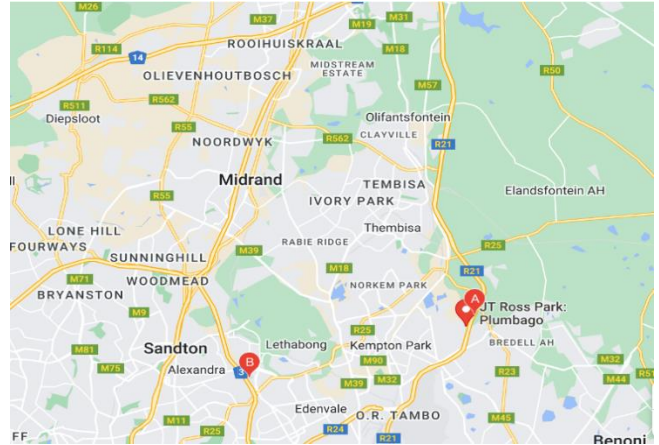
Delivery address

KUEHNE + NAGEL (Pty) Ltd

Green Close 3 Jtross Plumbago Park &
16 Pomona Road

Kempton Park

1619, South Africa.



Opening hours

Incoming goods	
Delivery times	Mon.-Fri. 08:00 am – 04:30 pm

Inbound & Delivery:

All deliveries must be pre-scheduled with CL Customer Service

Dimensions and weight of Cargo Handled

	Standard 1	Standard 2
Max. Width	800 mm	1000 mm
Max. Length	1.200 mm	1.200 mm
Max. Height	1.400 mm	1.400 mm

Max weight not to exceed 1,000 kg

5 Plant-specific section Australia

5.1 Laverton North site (Australia)

Delivery address

MANN+HUMMEL Australia Pty Ltd
C/O Hellmann Worldwide Logistics Pty.
Ltd.
Building 3, 33-45 Fitzgerald Road,
Laverton North,
VIC 3026,

AUSTRALIA



Opening hours

Incoming goods	
Delivery times	Mon.-Fri. 06:00 am – 04:30 pm

Inbound & Delivery:

All deliveries must be pre-scheduled with Hellmann Worldwide Logistics
6x Dock (Container Unloading)
3x Roller Doors (Dispatch) - Side loading of trucks only

Dimensions and weight of Cargo Handled

	Standard 1	Standard 2	Standard 3	Standard 4
Max. Width	800 mm	1.000 mm	800 mm	1.000 mm
Max. Length	1.200 mm	1.200 mm	1.200 mm	1.200 mm
Max. Height	1.400 mm	1.400 mm	1.800 mm	1.800 mm

Max weight not to exceed 1,000 kg