

**1. Relevant Regulations**

The legal relationships between MANN+HUMMEL FILTER TECHNOLOGY (S.E.A.) PTE. LTD. and the Supplier are subject to the following terms and conditions and any other written agreements. Changes and amendments must be made in writing. Contradictory terms of delivery shall only apply if expressly acknowledged in writing by our company. We hereby expressly object to any of the supplier's note or references as to the validity and applicability of his general terms and conditions.

Apart from these Terms and Conditions of Purchasing, the quality assurance agreement, the terms of use for the supplier portal and the management manual shall also apply and form an integral part of the agreement

**2. Ordering and Order Confirmation**

- 2.1 Contracts, orders, agreements or changes must be made in writing in order to be binding. The written form shall also be deemed complied with if an order is made by fax, email or data transmission (EDI, Web EDI). Signing on our part shall not be required. Deviations from agreements and our orders shall be effective only with our prior written approval.
- 2.2 Acceptance of our order must be confirmed in writing, with indication of our complete order data. If the Supplier fails to accept the order within 10 days as of receipt, we shall be entitled to cancel the order without any obligations to the Supplier.
- 2.3 The Supplier shall be obligated to change the structure and design of the items to be delivered within the scope of what is reasonable. The effects, in particular as to extra costs and reduced costs, and the delivery dates must be mutually agreed.
- 2.4 Unless otherwise agreed, the Supplier's cost estimates shall be binding and free of charge.

**3. Delivery Dates / Delay in Delivery**

- 3.1 The agreed-upon delivery dates and deadlines shall be binding and time shall be of the essence. The date of receipt of the goods at the location specified in our purchase order shall be decisive to ascertain compliance with the delivery date or deadline. The Supplier shall be responsible for liaising and/or contracting with the carrier specified in our order.
- 3.2 If the Supplier realizes that he cannot comply with the agreed-upon deadlines for whatever reason, he must immediately notify us in writing.
- 3.3 Should the Supplier fail to meet delivery dates and deadlines, he shall immediately be deemed to be in material default without a reminder being required, provided that a certain date has been directly or indirectly stipulated within the scope of such agreed-upon delivery dates or deadlines. In case of default we shall be entitled, after the expiry of a reasonable grace period set by us, to have the service owed by the Supplier rendered by a third party at the Supplier's cost and expense, or to rescind the contract, or to demand compensation for the damages incurred. The Supplier shall be obligated to reimburse us for any and all extra costs incurred as a result of delayed delivery.

**4. Delivery / Shipping**

- 4.1 Each shipment must be accompanied by a delivery note including our complete order data.
- 4.2 The Supplier shall furnish satisfactory evidence of the origin of the goods as we may request (such as but not limited to supplier's declarations, movement certificates)

together with all necessary information and provide it immediately and free of charge in duly signed form.

- 4.3 Unless otherwise agreed, deliveries shall be made to their destinations pursuant to the DDU, as defined in the Incoterms 2000. The risk and title shall pass to us at the time of delivery at the agreed-upon destination.

**5. Invoices / Payment Terms**

- 5.1 When issuing invoices, the invoices must include our complete order data (order no., date, delivery note no.). In case of noncompliance with this provision, the Supplier shall be responsible for any consequential delays in invoice processing and payment. Invoices shall be sent to the following billing address: MANN+HUMMEL FILTER TECHNOLOGY (S.E.A.) PTE. LTD., Singapore 596228.

We reserve the right to return invoices with incomplete or inaccurate order data or with inaccurate or incomplete billing address to the Supplier.

- 5.2 Unless a special arrangement has been made net payment shall be made by way of telegraphic transfer on or before 60 days from the day of receipt of the goods, or the date of receipt of the invoice, whichever is later.
- 5.3 In case of acceptance of early deliveries, the time for payment shall start to run on the agreed-upon delivery date.
- 5.4 We reserve the right to inspect and acknowledge deliveries and invoices. In the event that we notify the Supplier of any defect, we shall be entitled to withhold a reasonable amount from the whole invoice until such time that the defect is rectified.
- 5.5 Without our prior written approval the Supplier shall not be entitled to assign the claims that he has against us or to have his receivables collected by third parties. Should the Supplier assign such claims to a third party without our approval, such assignment shall nevertheless be valid. We shall be free to decide, however, whether we will make payment with discharging effect to the Supplier or to such third party.

**6. Supplier's Master Data**

- 6.1 The prerequisite for entering into a business relationship with a Supplier is that such Supplier has a DUNS number. An order can only be placed with Suppliers who, at the time of ordering, are registered on our supplier portal with their DUNS number.
- 6.2 The master data of our Suppliers is managed through the supplier portal at <https://www.srm-mann-hummel.com>. The Supplier shall undertake to keep his data in the portal complete and up to date. The Supplier shall undertake to verify his datasets at least once per year.

**7. Force Majeure**

- 7.1 Force majeure, wars, natural disasters, official measures (such as confiscation, ban on exports) and other unforeseeable, inevitable and serious events shall release the contractual parties from their duties for the duration of the disturbance and to the extent of their effect. The contractual parties shall be obligated to immediately provide all necessary information within the scope of what is reasonable and to adapt the obligations in good faith to the changed circumstances.
- 7.2 Should such event last longer than two months, the contractual parties may immediately rescind the agreement without any further obligations owed..

**8. Notice of Defects**

We shall promptly notify the Supplier in writing of any defects of delivery as soon as we become aware of such defects in our proper course of business, and the Supplier shall not be entitled to refuse rectification on the basis that the notice had been served too late in time.

**9. Defects of Quality**

9.1 Unless agreed upon, otherwise the supplier guarantees the delivered material against any defects in the raw materials or in the construction for one year, starting from the date of usage.

9.2 With regard to quantity and quality, the delivered goods shall comply with the agreed upon specifications, the intended purpose, our quality requirements, the relevant environmental or safety regulations, the DIN standards (subject to requirement) valid on the day of delivery, the state-of-art technology, the relevant provisions and directives of authorities and trade associations and the statutory regulations.

9.3 In case of defects of delivery, including the absence of an agreed-upon property, the Supplier shall be obligated to either at our own option and notwithstanding our other legal remedies, promptly remove the defect free of charge or deliver parts that are free of defects (incl. in each case the necessary expenses), or to grant a reasonable discount. Should the Supplier be unable to do so, or should he fail to promptly comply with such obligation, we may rescind the contract and return the goods to the Supplier at latter's own risk and cost. Moreover, the Supplier shall perform reasonable analyses and corrections to remove the cause of the defect in order to prevent such defect from reoccurring.

In urgent cases, we shall be entitled to remove or have the defects removed at the Supplier's cost and expense, notwithstanding our other claims. The costs incurred in this connection shall be borne by the Supplier.

9.4 Should the Supplier repeatedly deliver defective goods or should he repeatedly provide defective services, we shall be entitled, after a written warning, to rescind the contract even in respect of deliveries that have not yet been made.

9.5 In addition, the Supplier shall be obligated to reimburse for any and all costs incurred for repairs or for the replacement of defective goods (incl. transportation, handling, administration, sorting, installation, demounting, material, and labor costs). For each handling of a warranty case, the Supplier shall be obligated – in insofar as he is responsible for the defect – to pay an administrative fee in the amount of SGD 50.00 (notwithstanding our right to claim fees in individual cases), being a reasonable estimate of such costs incurred. The Supplier shall be entitled to prove in any event that we have not incurred any or that we have incurred less damages.

9.6 Should we assume any obligation vis-à-vis our customers in our capacity as supplier, which obligation would result in a longer or further liability for defects or warranty, the Supplier shall be obligated to have such regulation also apply for himself after prior written notification and as of the time of such notification.

**10. Liability**

10.1 The Supplier shall indemnify us in full against all liability, loss, damages, costs and expenses (including legal expenses on an indemnity basis) awarded against or incurred or paid by us (including any liability incurred by us in respect of any of our customers) as a result of or in connection with:

- breach of any warranty given by the Supplier in relation to the goods or the services;
- any failure by the Supplier to deliver the goods or perform the services by the respective due dates;
- any defect or non-conformance in the goods delivered or services performed by the Supplier;
- negligence (whether by act or omission) (including attempted act) or willful misconduct of the Supplier;
- any claim that the goods infringe, or their importation, use or resale, infringes, the patent, copyright, design right, trade mark or other intellectual property rights of any other person.

10.2 Unless otherwise agreed herein, the Supplier shall be obligated to pay for the damages, including any consequential damages, incurred directly or indirectly as a result of a defective delivery or for any other reasons attributable to the Supplier. In principle, liability for damages shall only apply if the Supplier, his representatives or his assistants and vicarious agents are responsible for the damage. Liability for damages shall be excluded in so far as we have effectively limited liability vis-à-vis our customer. We strive to agree on limitations of liability also for the benefit of the Supplier to the extent permitted by law.

10.3 If claims are asserted against us by third parties based on liability regardless of negligence or fault, the Supplier shall indemnify us against such liability if he is predominantly responsible for the damage.

**11. Product Liability**

11.1 If claims are asserted against us based on product liability, the Supplier shall undertake to indemnify us against such claims if and insofar as the damage was caused by a defective delivery item. In case of liability based on fault, this shall apply only in the event that the Supplier is at fault. The Supplier shall bear the full burden of proof insofar as he is responsible for the cause of the damage.

11.2 In such cases the Supplier shall be obligated to bear any and all costs and expenses, including the costs of litigation (if applicable), and to indemnify us in that respect.

11.3 In case of a product recall due to a defective product delivered by the Supplier, we shall notify the Supplier to give him the opportunity to agree with us on the procedure and performance of the recall, unless prior notification of the Supplier is impossible because of the urgency of the matter. The Supplier shall bear the cost of the recall if and insofar as such recall is the result of a defective item delivered by the Supplier.

11.4 The Supplier undertakes to take out the necessary product liability insurance, which also covers the recall costs. At our request, the Supplier must prove that he has taken out such insurance by submitting the insurance certificate.

**12. Quality, Environment and Documentation**

12.1 When making deliveries, the Supplier must comply with the generally accepted rules of technology and safety regulations as applicable from time to time. Insofar as we have provided the Supplier with drawings, samples or other provisions or documents, he shall comply therewith as regards the design and characteristics of the delivered item. Changes to the delivery item or to an already approved production process, or its relocation to a different place, require written notification in due time by the Supplier and our prior express written consent.

- 12.2 The following regulations shall apply for the delivery of production material. Changes to these regulations in individual cases must be made in writing.
- 12.3 The Supplier is an ISO accredited company. Should supplier has an in-house quality management that is equivalent to ISO 9002:2008 or has plan for certification to ISO 9001:2008 system or TS 16949:2002 a schedule plan has to be submitted to MANN+HUMMEL for reference.
- 12.4 Regardless of a successful sampling, the Supplier must constantly check the quality of delivered items and must perform re-qualification tests on a regular basis. The contractual partners must keep each other informed of the possibilities of further quality improvement.
- 12.5 The Supplier shall comply with any and all environmental protection laws applicable for him. Continuous improvement of operational environmental protection and the avoidance of environmental pollution shall be ensured systematically according to generally accepted rules.
- 12.6 When making deliveries to the European Union, the Supplier shall be obligated to comply with the requirements of Regulation (EC) No. 1907/2006 of the European Parliament and of the Council dated 18 December 2006, concerning the Registration Evaluation Authorization and Restriction of Chemicals (REACH). Products that do not fully comply with the requirements of REACH must not be supplied to us.
- 12.7 The Supplier shall obligate his subcontractors in accordance with the above provisions.
- 13. Industrial Property Rights (IPR)**
- 13.1 The Supplier warrants that we will not infringe on any patents or industrial property rights (including IPR applications) or other copyrights by reselling the supplied products or by deploying or using them as contractually agreed. He shall indemnify us against any and all third-party claims resulting from the use or infringement of such rights.
- 13.2 The contractual partners shall be obligated to promptly notify each other of any infringement risks and alleged infringement cases they become aware of and to give each other the opportunity to amicably counter any such claims.
- 14. Retention of Title**
- We shall not accept or acknowledge any extended or prolonged retention of title by the Supplier. The agreement on such retention of title shall require separate written approval on our part.
- 15. Confidentiality**
- 15.1 The contractual partners undertake to treat with confidentiality (as a business secret) any and all business and technical details that are not publicly known and that they become aware of within the scope of their business relationship.
- 15.2 Drawings, models, templates, samples, tools, appliances and similar items must not be surrendered or otherwise made accessible to unauthorized third parties. Duplication or reproduction of such items shall only be permitted within the scope of business requirements and copyright regulations.
- 15.3 The Supplier shall be obliged to take all actions necessary to ensure that his subcontractors are bound by the same obligations.

- 15.4 The contractual partners may advertise their business relationship or goods only with prior written approval.

**16. Production material**

Material, tools, samples, models, patterns, drawings and other production materials as well as confidential information provided to the Supplier or paid by us shall be and remain our property. The Supplier undertakes to treat them as confidential and to use them for deliveries to third parties only with our prior written approval.

**17. General Provisions**

- 17.1 Should one of the contractual partners stop making payments or should insolvency proceedings be instituted against his assets, the other contractual partner shall be entitled to rescind that portion of the agreement which has not yet been fulfilled.
- 17.2 If any of the provisions contained in these Terms and Conditions and other agreements is or becomes invalid, it shall not affect the validity of the remaining contract. The contractual partners shall be obligated to replace such invalid provision with a valid provision that best reflects the economic success of the invalid provision.
- 17.3 The place of performance for all deliveries shall be the plant indicated in the order.
- 17.4 Unless otherwise agreed, the laws and only the laws of the Republic of Singapore shall apply. Application of the United Nations Convention of 11 April 1980 on Contracts for the International Sale of Goods shall be excluded.
- 17.5 The Courts of the Republic of Singapore and the Courts of the relevant plaintiff's primary place of business shall have jurisdiction to hear all disputes arising in connection with these terms and conditions.

These Terms and Conditions of Purchasing are the base for our business relations. They are immediately effective for all deliveries and services. For all requests please contact your responsible contact at MANN+HUMMEL Purchasing. Please confirm us by signing it and send it back to  
fax number: **6586 8181**

We received the new MANN+HUMMEL FILTER TECHNOLOGY (S.E.A.) PTE. LTD. Terms and Conditions of Purchasing August 2011 (3 pages). We confirm that we have taken notice of them.

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Place, Date

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Signature, Company Stamp